



## TOWN OF INGERSOLL COUNCIL MINUTES

Regular meeting of the Council of the Town of Ingersoll held at 6:00 p.m. in the Council Chambers, 130 Oxford St. on Monday, March 10, 2008.

**PRESENT:** Mayor Paul Holbrough  
Deputy Mayor Freeman  
Councillors: Fortner, Hunt, Lesser and Van Kooten-Bossence

**Also Present:** James Timlin, Chief Administrative Officer  
Elaine Clark – Clerk Deputy Administrator  
Gene McLaren, Engineering Co-ordinator  
John Phillips, Superintendent of Public Works  
Don Johnson, Chief Building Official  
Gary Seitz, Director of Finance/Treasurer  
Bonnie Ward – Director of Parks & Recreation  
Darell Parker, Fire Chief  
John Tapley, Ingersoll Times

### DECLARATION OF CONFLICT

Councillor Hunt declares a conflict of interest on Legal & Personnel – Ingersoll Police Service Board Request for consideration of pension contribution.

### MINUTES

**Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence**

**C08-03-053** That the Minutes from the Council Meeting of February 11, 2008 be adopted as printed and circulated.

**CARRIED**

### ADDITIONS TO AGENDA

Correspondence & Communication – Miranda Daniels; Stephanie Pinder and Brittney Brown -- Recommending a movie theatre be opened in town.

Resolutions & Correspondence – (6) – 1<sup>st</sup> Ingersoll TEA – Request to close part Francis St. on April 12<sup>th</sup> for the 6<sup>th</sup> Annual TEA Racing Challenge from 8 a.m. to 3 p.m.

Legal & Personnel – Education – Budgetary Issue; Purchase Item and Personnel Item

**CORRESPONDENCE & COMMUNICATION**

**Moved by Councillor Hunt; seconded by Councillor Lesser**

**C08-03-054** That the following correspondence be noted and filed:

- a) AMO – Federal Liberal Party Pledges Infrastructure Money; Province Reviewing Applications for MIII Funding; Premier Announces Additional Infrastructure Funding for Municipalities; Federal Budget Makes Gas Tax Permanent; Approval of the MHSW Program Plan – Phase 1; Call for Submissions – 2008 Municipal Innovation Awards Competition; Large Urban Symposium
- b) The Professional Institute of The Public Service of Canada – Institute’s 2008 Gold Medal Award
- c) Upper Thames River Conservation Authority – Drinking Water Source Protection Terms of Reference
- d) Hillside Kennels Animal Control – Ingersoll Summary 2007
- e) Ontario Provincial Police – Information on amendments to the legislation – Police Services Act
- f) Municipal Equipment & Operations Association (Ontario) Inc.- Membership consideration
- g) Rotary Club of Ingersoll – Commitment to the Smith’s Pond Project
- h) Ministry of Municipal Affairs and Housing – Province to consult on fire sprinklers
- i) Ministry of the Environment – Reporting requirements under Ontario Regulation 450/07

**CARRIED**

**ACCOUNTS – RESOLUTIONS**

**Moved by Deputy Mayor Freeman; seconded by Councillor Fortner**

**C08-03-055** That the Disbursement Sheets for the month of February 2008 be approved for payment.

**CARRIED**

**STAFF REPORTS**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner**

**C08-03-056** That Council do now go into Committee of the Whole.

**CARRIED**

Council in Committee of Whole, Deputy Mayor Freeman in the Chair.

While in Committee of Whole, Committee reviewed the Monthly and Special Staff Reports.

**RECESS: 7:10 P.M.**

**RESUME: 7:30 P.M.**

**DEPUTATIONS & PRESENTATION**1. Mr. Ian Wilcox, Upper Thames River Conservation Authority – 2008 Budget

Mayor Holbrough welcomes and introduces Mr. Ian Wilcox, General Manager/Secretary-Treasurer, of the Upper Thames River Conservation Authority. Mr. Wilcox presents and reviews the 2008 Budget (Part of the 4 year balanced funding plan) justifications and commitments and the 2007 achievements and operations of the Authority. In order to achieve the 30% municipal funding goal, the Authority approved an overall 14.8% increase that translates to a 16.6% increase to Oxford County.

Mayor Holbrough extends a thank you to Mr. Wilcox for his informative presentation.

2. Bill Mates & Kelly Gilson, Oxford County Youth Strategy – Final Report 2007

Mr. Mates, Chair of the Oxford County Youth Strategy & Kelly Gilson, Executive Director of United Way, report on the history, funding partners and determination of the 27 key issues of the survey undertaken by the committee including the “Good News” from the survey and the future steps. Top issues determined from the survey included mental health (stress from peer groups, school and family); followed by Risk Behaviour (drugs, cigarettes); Education (curriculum); Employment & Training; Safety (bullying); Recreation & Transportation (activities and affordable); Home Life.

Mayor Holbrough expresses his thanks to Bill and Kelly for their presentation.

3. Jeff Quint – Erie Thames Power – Regarding Earth Hour, March 27, 2008

Mr. Quint, Erie Thames Power, presents the Earth Hour Programme for 2008 and provided background of the hour that originated in Sydney, Australia. Mr. Quint provided statistics on cost savings that could be realized if one participates.

Erie Thames Powerlines has enrolled as a business and is participating by hosting a poster contest with the winner of Erie Thames’ territory receiving a Conservation Kit and iPod. Mr. Quint encourages Council to lead by example and participate by developing a plan, with or without a partner.

Mayor Holbrough thanks Mr. Quint on providing information on this valuable initiative.

**RECESS: 8:15 P.M.**

**RESUME: 8:30 P.M.**

**STAFF REPORTS**

**Moved by Councillor Hunt; seconded by Councillor Lesser**

**C08-03-057** That the Committee do now rise.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Hunt**

**C08-03-058** That the following Monthly Staff Reports be received as amended:

- |  |            |
|--|------------|
| a) Public Works Report No.             | PW-033/08  |
| b) Building Report No.                 | B-034/08   |
| a) Fire Report No.                     | F-035/08   |
| b) Engineering Co-ordinator Report No. | ENG-036/08 |
| c) Recreation Report No.               | R-037/08   |
| d) Treasury Report No.                 | T-039/08   |
| e) Clerk's Report                      | C-040/08   |
| f) Administrator's Report No.          | A-038/08   |

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence**

**C08-03-059** That the Treasurer's Report No. T-041/08 (2007 Remuneration and Expense Report) be approved.

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence**

**C08-03-060** That Council receives Engineering Report ENG—042/08 and approve the use of the recommended street names in the development known as Clover Ridge and further that the developer be notified that each street name shall carry a poppy on each one.

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence**

**C08-03-061** That Council approve the transfer of \$3,000 from the Museum's reserve fund for the purchase of portable display cases for the main exhibit gallery.

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence**

**C08-03-062** That Parks & Recreation Report No. R-044/08 be received and filed.

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence**

**C08-03-063** That the Curator be authorized to transport the J. C. Herbert Memorabilia from the J. C. Herbert Room to the Ingersoll Cheese and Agricultural Museum from May to September, 2008 provided the artifacts are maintained in a secure exhibit case for the duration while on display at the Museum.

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence**

**C08-03-064** That the 2008 Property Tax Policy Study – MTE be received for information.

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence**

**C08-03-065** That Council receive Clerk's Report No. C-050/08 and further that the draft policies be brought forward at the April Council meeting for consideration.

**CARRIED**

**RESOLUTIONS AND CORRESPONDENCE**

**Moved by Councillor Hunt; seconded by Councillor Lesser**

**C08-03-066** That Council appoint the Chief Building Official as a weed inspector for the Town of Ingersoll.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Fortner**

**C08-03-067** That Council approve the request from the City of Woodstock requesting the Province of Ontario to eliminate tax capping for property owners and replace it with an equitable system based on current value assessment.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Hunt**

**C08-03-068** That Council approve the request from the Ingersoll Business Improvement Area and the Rib Fest Committee to close Thames St. S. at 12:00 Noon to 10 p.m. on Thursday, May 29, 2008 for the Great Ingersoll Rib Fest and approve the request for assistance by the Public Works to deliver and remove barricades at either end of Thames St. S.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner**

**C08-03-069** That Council approve the request from Fernlea Flowers to use the Town's gazebo and the space in the front of the Town gazebo for their Mother Day's Herb Garden Event on Saturday, May 10, 2008.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Hunt**

**C08-03-070** That the request from 1<sup>st</sup> Ingersoll TEA to close part of Francis St. from Oxford St. to Earl St. on April 12, 2008 from 8 a.m. to 3 p.m. for the 6<sup>th</sup> Annual Racing Challenge be approved.

**CARRIED**

**BY-LAWS**

**Moved by Councillor Hunt; seconded by Councillor Lesser**

**C08-03-070** That the following by-laws be introduced, read a first and second time:

**By-Law No. 08-4412** A By-law to authorize the execution of an Amending Agreement with Ontario Realty Corporation, Acting as Agent on behalf of Her Majesty the Queen in right of the Province of Ontario represented by the Minister of Public Infrastructure Renewal (Lease – 110 Mutual St. – O.P.P.)

**By-Law No. 08-4413** A By-law to prescribe procedures for governing the calling, place and proceedings of the Committee of Adjustment Committee meetings.

**By-Law No. 08-4414** A By-law to authorize the execution of an Agreement with Her Majesty the Queen in right of the Province of Ontario represented by the Minister of Transportation for the Province (Funding Improvement and Expansion of Public Transit)

**By-Law No. 08-4415** A By-law to authorize the execution of an Agreement with the Shareholders of Erie Thames Power Corporation

**By-Law No. 08-4416** A By-Law to amend Zoning By-law 04-4160 (BW Conn, King St. E.)

And that constitutes the first and second reading of the by-law.

**CARRIED**

**Moved by Councillor Hunt; seconded by Councillor Lesser**

**C08-03-071** That By-law No. 08-4412 – 08-4416, as amended, be now read a third time, passed signed and sealed and that this constitutes the third reading.

**CARRIED**

### GENERAL COMMENTS

Mayor Holbrough expresses Council's appreciation to the Public Works Staff for their invaluable contribution during the past weekend's snow storm. He encourages all residents to clear catch basins of snow to assist the P.W. staff for drainage purposes.

D. Parker, Fire Chief, reports that an Open House has been scheduled for May 7<sup>th</sup>, 2008 at the Fire Hall to offer an Educational Programme in partnership with Erie Thames Power, OPP and UTRCA to meet the Town of Ingersoll's Essential Level Standard under the Emergency Management and Civil Protection Act s 2.1. Chief Parker issues an open invitation and encourages any partner wishing to participate to contact him.

Bonnie Ward reports that a Celebrate Ontario Grant of \$27,265 for Winter Lights & Santa's Village has been confirmed.

Councillor Van Kooten-Bossence notes that with the large amt of snow and the high water levels of the creeks that children be advised not to play near or in the creeks.

Councillor Lesser expresses his thanks to PW for their service this past weekend.

Councillor Fortner suggests an inquiry to define fair taxes would be welcomed. Thanks to Museum for remembering a veteran by highlighting J. C. Herbert this season.

Mayor Holbrough announces that the final passage of the County 2008 Budget should be on March 12, 2008. He thanks all contributors to the Mayor's Newsletter. He reports on the labour unrest; the completion of the new County Administration building and the new Ingersoll businesses. A special thanks to all who assisted in the Oxford County Cessation Program.

### NEXT REGULAR MEETING OF COUNCIL

**Monday, April 14, 2008  
6:00 p.m.**

### LEGAL & PERSONNEL

**Moved by Deputy Mayor Freeman; seconded by Councillor Fortner**

**C08-03-072** That Council do now go into Committee of Whole in Camera pursuant to Section 239 (2) of the Municipal Act, 2001, as amended, to discuss the following legal and personnel matters:

- a) Minutes of Closed Session of Council, December 10, 2007 and February 11, 2008
- b) Education Session – Recreation Arena Concession R-045/08
- c) Personnel – Request for extended Vacation Leave C-048/08
- d) Property – Lease of Town Owned Land
- e) Personnel – Ingersoll Police Services Board – Pension Request
- f) Property – Legal Opinion
- g) Education – Budgetary Issue

- h) Purchase Item
- i) Personnel

**CARRIED**

**9:20 p.m.**

**Moved by Councillor Lesser; seconded by Councillor Fortner**

**C08-03-073** That the Committee do now rise.

**CARRIED**

**10:15 p.m.**

**BUSINESS ARISING FROM LEGAL & PERSONNEL**

**Moved by Councillor Hunt; seconded by Deputy Mayor Freeman**

**C08-03-074** That the Parks & Recreation Report No. R-045/08 recommending that the Lease Agreement with the Ingersoll & District Minor Hockey Association to operate the arena concession for the 2008-09 year not be renewed be approved.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Hunt**

**C08-03-075** That the Clerk's Report C-048/08 requesting consideration for extended vacation leave in 2009 be approved.

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor Lesser**

**C08-03-077** That the request from the Ingersoll Police Services Board to assist former members of the Ingersoll Police Service with the discrepancies of the pension shortfall with the OPP and funded from the Provincial Service Usage and the OPP overtime rebate be deferred.

**CARRIED**

**ADJOURNMENT**

On motion, Council adjourned at 10:20 p.m.

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**Paul Holbrough, Mayor**

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**Elaine Clark, Clerk**