



## TOWN OF INGERSOLL COUNCIL MINUTES

Regular meeting of the Council of the Town of Ingersoll held at 6:00 p.m. in the Council Chambers, 130 Oxford St. on Monday, July 14, 2008.

**PRESENT:** Mayor Paul Holbrough  
Deputy Mayor Freeman  
Councillors: Fortner, Hunt, Lesser, and Van Kooten-Bossence

**Also Present:** James Timlin, Chief Administrative Officer  
Elaine Clark – Clerk Deputy Administrator  
Don Johnson, Chief Building Official  
Bonnie Ward, Director of Parks & Recreation  
Bill Mates, Economic Development  
Gary Seitz, Treasurer  
John Payne, Rogers

### LEGAL & PERSONNEL

**Moved by Councillor Hunt; seconded by Councillor Lesser**

**C08-07-177** That Council do now go into Committee of Whole in Camera pursuant to Section 239 (2) of the Municipal Act, 2001, as amended, to discuss the following legal and personnel matters:

a) Legal - John St.

5:35 p.m.

**CARRIED**

**Moved by Councillor Hunt; seconded by Councillor Lesser**

**C08-07-178** That the Committee do now rise.

**CARRIED**

6:10 p.m.

### DECLARATION OF CONFLICT

### MINUTES

**Moved by Councillor Fortner; seconded by Deputy Mayor Freeman**

**C08-07-178** That the Minutes Council Meeting held on June 9<sup>th</sup>, 2008 be approved as printed.

**CARRIED**

<b>ADDITIONS TO AGENDA</b>
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- a) Special Reports - Accessibility Committee – Resolution on proposed Ingersoll St. Trail

<b>SPECIAL REPORTS</b>
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**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner**

- C08-07-179** That Council for the Town of Ingersoll refer to the 2009 Budget to cost share the cost of a MedQUEST Camp for the students of IDCI;  
And further that a letter be sent to the Councils of the City of Woodstock and the Town of Tillsonburg requesting their financial participation in the MedQUEST Camp to be shared on a one third basis.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner**

- C08-07-180** Be it resolved that the Town of Ingersoll give existing and future doctors a membership (Family or Single depending on their choice) to the Victoria Park Community Complex for a period of three years.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner**

- C08-07-181** That the Administrator's Report on potential funding request to hire "Health Consultants" be received and filed.

**CARRIED**

<b>CORRESPONDENCE &amp; COMMUNICATION</b>
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**Moved by Councillor Hunt; seconded by Councillor Lesser**

- C08-07-182** That the following correspondence be noted and filed:

- (a) Harnessgrinder – Information on the July 26<sup>th</sup> & 27<sup>th</sup> event at 90 Samnah Cres
- (b) Easter Seals – Rolling Wheels for Seal Kids Show & Shine Event at Cherry Bombs on July 19<sup>th</sup>, 2008
- (c) Ministry of Municipal Affairs – Notice – Ontario West Municipal Conference to be held on Friday, November 7<sup>th</sup>, 2008
- (d) AMO – Omers; Rural Connections Broadband Program; 2008 Board Meeting Status Update

**CARRIED**

**ACCOUNTS – RESOLUTIONS**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner**

**C08-07-183** That the Disbursement Sheets for the month of June 2008 be approved for payment.

**CARRIED**

**RECESS: 6:43 P.M.**

**RESUME: 7:01 P.M.**

**BUSINESS ARISING FROM PUBLIC MEETING**

**Moved by Councillor Fortner; seconded by Deputy Mayor Freeman**

**C08-07-184** That Council of the Town of Ingersoll approve the attached zoning by-law amendment for the application of 719292 Ontario Ltd. whereby lands located at Lots 18 and 188, Part Lot 187, Block 39, Registered Plan 279, in the Town of Ingersoll are to be rezoned from Recreational (REC) to Special Recreational (REC-4) to recognize various parcel deficiencies.

**CARRIED**

**DEPUTATIONS & PRESENTATION**

1. Gordon Hardcastle, Auditor, 2006 Financial Statements & Additional Communication

**Moved by Councillor Fortner; seconded by Deputy Mayor Freeman**

**C08-07-185** That Council do now go into Committee of Whole in Camera pursuant to Section 239 (2) of the Municipal Act, 2001, as amended, to discuss the following legal and personnel matters:

- a) Educational & Legal Matters – (2006 Audit and Sutherland Creek)

**CARRIED**

**7:10 P.M.**

**Moved by Councillor Lesser; seconded by Councillor Hunt**

**C08-07-186** That the Committee do now rise.

**CARRIED**

**8:10 P.M.**

Mr. Gordon Hardcastle reviews the 2006 Financial Statements highlight auditing standards protocols, auditor reports and highlights the significant changes in standards that require contact with Council rather than senior staff.

Mr. Hardcastle notes that the Financial Statements present fairly, in all material respects, the financial position and activities at year end of the town, joint local boards.

Mayor Holbrough thanks Mr. Hardcastle and his staff for their assistance and diligence as well as all staff for their efforts in finalizing the audit process.

2. Tim Hart, Wattsworth – Municipal Electricity Buying Group.

Mr. Hart, Wattsworth, appears before Council to provide recommendations on cost savings for the purchase of electricity for municipal buildings. Based on the recommendations, Wattsworth has identified a possible \$18,500 of additional cost savings by exiting the RPP and utilize spot market for both Large NSLS and Street Light Accounts using a balanced strategy.

Mayor Holbrough thanks Mr. Hart for his presentation.

**BUSINESS ARISING FROM PUBLIC MEETING**

**Moved by Councillor Lesser; seconded by Councillor Hunt**

**C08-07-187** That Council of the Town of Ingersoll approve the 2006 Financial Statements for the Municipality.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Hunt**

**C08-07-188** That Council of the Town of Ingersoll acknowledges and approves the Audit Findings Letter prepared by Gordon Hardcastle, Chartered Accountant.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Hunt**

**C08-07-189** That Council receive the 2006 Engagement Letter, the Independence Confirmation, Audit Approach and Representation Letters for 2006 and 2007 as presented by Gordon Hardcastle, Auditor for the Town of Ingersoll.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Hunt**

**C08-07-190** That the Treasurer and CAO be authorized to execute the Engagement Letter, appointing Gordon Hardcastle, Chartered Accountant, as auditor, for the year ending December 31, 2007.

**CARRIED**

**Moved by Councillor Hunt; seconded by Councillor Lesser**

**C08-07-191** That the WattsWorth electricity procurement presentation be received and further that Council appoint WattsWorth to support the Town of Ingersoll's electricity procurement for a one year period..

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner**

**C08-07-192** Whereas the Sutherland Creek Erosion Rehabilitation is to be commenced as a Local Improvement as per the 2008 Budget;

And Whereas Council requested further information following a deputation by Mrs. Theresa Sonders recommending that Council give consideration to assuming all or part of the costs for the rehabilitation;

Be it resolved that Council directs that the local improvement be commenced to undertake the rehabilitation work.

**CARRIED**

**STAFF REPORTS**

**Moved by Deputy Mayor Freeman; seconded by Councillor Hunt**

**C08-08-07-193** That Council do now go into Committee of the Whole.

**CARRIED**

Council in Committee of Whole, Councillor Hunt in the Chair.

While in Committee of Whole, Committee reviewed the Monthly and Special Staff Reports.

**STAFF REPORTS**

**Moved by Councillor Lesser; seconded by Councillor Hunt**

**C08-07-194** That the Committee do now rise.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Fortner**

**C08-07-195** That the following Monthly Staff Reports be received as amended:

- |                            |           |
|----------------------------|-----------|
| a) Public Works Report No. | PW-093/08 |
| b) Building Report No.     | B-094/08  |
| c) Fire Report No.         | F-095/08  |

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- d) Engineering Co-ordinator Report No.
- e) Recreation Report No.
- f) Administrator's Report No.
- g) Treasury Report No.
- h) Economic Development Report
- i) Clerk's Report

ENG-096/08  
R-097/08  
A-098/08  
T-100/08  
D-099/08  
C-101/08

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner**

**C08-07-196** That the draft design of the Ingersoll St. Trail (from Clark Rd. to King St.), as proposed by the Ingersoll Recreational Trails Committee and supported by the Ingersoll Accessibility Committee, be received.

**CARRIED**

#### RESOLUTIONS AND CORRESPONDENCE

**Moved by Councillor Fortner; seconded by Deputy Mayor Freeman**

**C08-07-197** That the request to temporarily close Frances St. between Albert and Earl Streets on August 31, 2008 from 3 p.m. to 9 p.m. from Edna Caron be approved and all agencies be notified and subject to receipt of the appropriate insurance.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Hunt**

**C08-07-198** That Council of the Town of Ingersoll has no objection to the Kiwanis Club of Ingersoll hosting a beer garden in the Ingersoll District Memorial Arena on August 20, 2008 during the Bill Hawkin's Rural Urban event.

**CARRIED**

#### CONSIDERATION OF BY-LAWS

**Moved by Deputy Mayor Freeman; seconded by Councillor Hunt**

**C08-07-199** That the following by-laws be introduced read a first and second time:

By-Law No. 08-4431 – To prohibit, standing or parking of an object or vehicle on or near a highway

By-Law No. 08-4432 – Non-Permit Sign By-law

By-Law No. 08-4433 – To Amend Traffic By-law No. 06-4327 (Heavy Trucks; Handicapped Parking Space)

And that this constitutes the first and second reading of the By-law.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Hunt**

**C08-07-200** That By-Law Nos. 08-4431 to 08-4433 and 08-4435 to 08-4436 be now read a third time, passed signed and sealed and that this constitutes the third reading.

**CARRIED**

#### GENERAL COMMENTS

Councillor Fortner congratulates Ted Comiskey and the team of volunteers for another successful Canterbury Folk Festival event and expresses his appreciation for all of the hard work completed by the volunteers.

Deputy Mayor Freeman requests that the status of 11-19 King St. E. be placed on the Follow-Up sheet.

Councillor Van Kooten-Bossence notes that Rev Lonnie Atkinson has invited Council and staff to participate in the SPOD on August 27<sup>th</sup>, 2008 – 11:45 a.m. at the gazebo.

Mayor Holbrough congratulates the organizers of the Canterbury Folk Festival for a spectacular weekend and Danielle Gardner's art class on the preparation of the mural. His Worship notes that a request has been made to the Canterbury Folk Festival to install their flags on July 2<sup>nd</sup> in order to permit the erection of Canadian Flags in the downtown area to celebrate Canada Day.

#### NEXT REGULAR MEETING OF COUNCIL

**Monday, August 11, 2008  
6:00 p.m.**

#### LEGAL & PERSONNEL

**Moved by Councillor Fortner; seconded by Deputy Mayor Freeman**

**C08-07-201** That Council do now go into Committee of Whole in Camera pursuant to Section 239 (2) of the Municipal Act, 2001, as amended, to discuss the following legal and personnel matters:

- a) Minutes of Closed Session of Council, June 9<sup>th</sup> and 23<sup>rd</sup>, 2008
- b) Pay Equity Committee – Pay Equity Recommendations
- c) Property – Vacant Land at Harris St. & Industrial land
- d) Personnel & Educational –

**CARRIED**

**9:40 p.m.**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor**

**C08-07-202** That the Committee do now rise.

**CARRIED**

**10:45 p.m.**

**BUSINESS ARISING FROM LEGAL & PERSONNEL**

**Moved by Deputy Mayor Freeman; seconded by Councillor Fortner**

**C08-07-203** That the sale/purchase of the vacant lands proposed by Sifton Properties, for the Harris/Clark development, be deferred for further negotiations.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence**

**C08-07-204** That the Pay Equity Plan be amended to permit the Step 2 Increment, for hourly rate individuals that are primarily part-time, on the individual's employment with the Town of Ingersoll and further that new positions in any department be placed on Step 1 of the applicable level.

**CARRIED**

**ADJOURNMENT**

On motion, Council adjourned at 10:46 p.m.

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**Paul Holbrough, Mayor**

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**Elaine Clark, Clerk**