



## TOWN OF INGERSOLL COUNCIL MINUTES

Regular meeting of the Council of the Town of Ingersoll held at 6:00 p.m. in the Council Chambers, 130 Oxford St. on Monday, January 14, 2008.

**PRESENT:** Mayor Paul Holbrough  
Deputy Mayor Freeman  
Councillors: Fortner, Hunt, Lesser, McLeod and Van Kooten-Bossence

**Also Present:** James Timlin, Chief Administrative Officer  
Gene McLaren, Engineering Co-Ordinator  
John Phillips, Superintendent of Public Works  
Don Johnson, Chief Building Official  
Darell Parker, Fire Chief  
Gary Seitz, Director of Finance/Treasurer  
Bonnie Ward – Director of Parks & Recreation  
John Tapley, Ingersoll Times

### DECLARATION OF CONFLICT

### MINUTES

Moved by Councillor Hunt; seconded by Councillor McLeod

**C08-01-001** That the Minutes from the Council Meeting of December 10<sup>th</sup>, 2007 be adopted as printed and circulated.

**CARRIED**

### ADDITIONS TO AGENDA

### CORRESPONDENCE & COMMUNICATION

Moved by Councillor McLeod; seconded by Councillor Hunt

**C08-01-002** That the following correspondence be noted and filed:

- a) AMO – Province consulting on a new Incident Management System for Ontario; Provincial Economic Statement provides much needed funding for municipal infrastructure and Transit; Municipal Infrastructure Investment Initiative
- b) Creative Arts Centre & Don Johnson – Change of address to 125 Centennial Lane
- c) Ministry of Municipal Affairs & Housing – 2007 Municipal Performance Measurement Program.
- d) Tricia Johnston – Snow removal complaint around school grounds

- e) Oxford Small Business Support Centre – Copy of the 5 year Strategic Plan
- f) Association of Municipalities of Ontario - 2007/08 AMO/LAS Municipal Energy Management Workshops
- g) Hbc Local History Grant Program - Letter of Encouragement from Canada's National History Society to the Ingersoll Cheese & Agricultural Museum
- h) Oxford County Community and Strategic Planning - Report concerning amendments to the Planning Act as a result of Bill 51

**CARRIED**

**ACCOUNTS – RESOLUTIONS**

**Moved by Deputy Mayor Freeman; seconded by Councillor Fortner**

- C08-01-003** That the Disbursement Sheets for the month of December 2007 be approved for payment.

**CARRIED**

**STAFF REPORTS**

**Moved by Councillor Fortner; seconded by Deputy Mayor Freeman**

- C08-01-004** That Council do now go into Committee of the Whole.

**CARRIED**

Council in Committee of Whole, Councillor Hunt in the Chair.

While in Committee of Whole, Committee reviewed the Monthly and Special Staff Reports.

**STAFF REPORTS**

**Moved by Councilor Lesser; seconded by Councillor Hunt**

- C08-01-005** That the Committee do now rise.

**CARRIED**

**RECESS: 7:55 P.M.**  
**RESUME: 8:05 P.M.**

**Moved by Councillor Van Kooten-Bossence; seconded by Councilor Fortner**

- C08-01-006** That the following Monthly Staff Reports be received:

- a) Public Works Report No. PW-012/08
- b) Building Report No. B-013/08
- c) Fire Service Report No. F-014/08
- d) Engineering Report No. ENG-015/08

- e) Recreation Report No.
- f) Administrator Report No.
- g) Treasury Report No.

R-016/08  
A-017/08  
T-020/08

**CARRIED**

**Moved by Councillor McLeod; seconded by Councillor Hunt**

**C08-01-007** That the Mayor's Report regarding the Recreation Department Operation on the Statutory Holiday of Family Day be approved.

**CARRIED**

**Moved by Councillor McLeod; seconded by Councillor Hunt**

**C08-01-008** That, a request as outlined in the Public Works Report No. PW-019-08 to approve the proposed Oxford County Landfill By-law be approved.

**CARRIED**

**Moved by Councilor McLeod; seconded by Councillor Hunt**

**C08-01-009** That the request as outlined in the Parks and Recreation Report – R-021-08 to transfer revenue funds from a Men's Basketball Program into a 2008 Reserve Account be noted and filed.

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor McLeod**

**C08-01-010** That "Family Day" Provincial Statutory Holiday benefits enjoyed by our unionized employees be extended to our non-unionized employees.

**CARRIED**

## **RESOLUTIONS AND CORRESPONDENCE**

**Moved by Deputy Mayor Freeman; seconded by Councilor Fortner**

**C-08-01-011** That the Town of Ingersoll desires to participate in the County Development Charge Study and appoints the Treasurer as the Town's Representative.

**CARRIED**

## **BY-LAWS**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner**

**C08-01-012** That the following by-laws be introduced, read a first and second time:

By-Law No. 08-4401 – By-law to authorize entering into an agreement with Province of Ontario (OPP Contracting)

By-Law No. 08-4402 – By-law to stop up, declare surplus and authorize sale of unopened West St.

By-Law No. 08-4404 – By-law to amend Traffic By-law

By-Law No. 08-4405 – By-law to provide for a 2008 interim tax levy

And that constitutes the first and second reading of the by-law.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner**

**C08-01-013** That By-law No. 08-4401 – 08-4402 and By-law No. 08-4404 – 08-4405 be now read a third time, passed signed and sealed and that this constitutes the third reading.

**CARRIED**

### **GENERAL COMMENTS**

The Mayor wished to thank the efforts of the museum volunteers during the Festival of Lights. Councilor Lesser noted that out of town visitors were very impressed with the event activities, Post Office box and train set. Councilor McLeod also commented on the efforts of the Santa's Village committee.

James Timlin noted that approximately 29,000 cars passed through the Festival of Lights during the six week event period, with an estimate of approximately 90,000 visitors to the festival. He also made mention that dog tags are now due.

Councilor Lesser asked the community to please take the time to volunteer within their community.

Councilor Van Kooten-Bossence extended a warm New Years to council and Ingersoll residents.

Councilor Hunt made note of the memorial service at Legion Branch 119 on Wednesday from 7-9 p.m. for Jack Warden.

Both Councilor Fortner and Councilor McLeod wished a Happy New Year to everyone.

The Mayor congratulated town staff and welcomed new staff and made mention of his appreciation of their efforts on behalf of the municipality.

Saturday, February 2<sup>nd</sup> from 9 a.m. to approximately 2 p.m. is scheduled for Pre-Budget Discussion by Council.

A delegation is heading to St. John, New Brunswick from Ingersoll to make a presentation in regards to the Festival of Lights on February 7.

The Mayor asked if any member of council or staff would like to request delegation status with ministers.

The Mayor attended a recent Training session in London by the Oxford/Elgin Training Board to determine the economic outlook and labor market shortfalls and potentials for 2008. He noted that the TOPS Report is available on their website.

The Mayor sent his congratulations to M.P.P. Ernie Hardeman for being appointed the Agricultural Critic.

A study is ongoing on how water rates will be determined and billed throughout the county. There will be four options available. The Mayor invites input from staff and members of the community in regards to water rates.

Director of Finance/Treasurer Gary Seitz asked council if James Timlin or his delegate may be his alternative representative for the Development Charges Steering Committee.

The Mayor has sent out a letter concerning physician recruitment and retention within the Alexandria Hospital area and he is hoping to set up a meeting to determine a long range strategy to retain doctors and attract doctors to this community.

**NEXT REGULAR MEETING OF COUNCIL**

**Monday, February 11, 2008  
6:00 p.m.**

**LEGAL & PERSONNEL**

**Moved by Councillor Hunt; seconded by Councillor McLeod**

**C08-01-014** That Council do now go into Committee of Whole in Camera pursuant to Section 239 (2) of the Municipal Act, 2001, as amended, to discuss the following legal and personnel matters:

- a) Personnel
- b) Recreation Report No. R-018-08 (Pre-Budget approval I.T. staffing)
- c) Boundary Adjustment

**CARRIED**

**8:25 p.m.**

**Moved by Councilor McLeod; seconded by Councillor Hunt**

**C08-01-015** That the Committee do now rise.

**CARRIED**

**BUSINESS ARISING FROM LEGAL & PERSONNEL**

**Moved by Councilor Fortner; seconded by Councillor McLeod**

**C08-01-015** That the Recreation Report No. R-018-08 (Pre-Budget approval I.T. staffing) be received and further that the request to extend the Information Technologist Assistant Contract position for an additional four months effective February 1, 2008 be approved.

**CARRIED**

**ADJOURNMENT**

On motion, Council adjourned at 9:30 p.m.

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**Paul Holbrough, Mayor**

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**Elaine Clark, Clerk**