

ENGINEERING SERVICES
MONTHLY REPORT NO. ENG-082/08
May, 2008

Approval Date: June 9, 2008

Capital Projects:

1. We expect to call for contractors to pre-qualify for the Whiting Creek Trunk Sanitary Sewer project within the next few weeks.
2. Both Hall Street Bridge and George Street Culvert have had final inspections completed with only a few minor deficiencies evident. The consultant has prepared the Certificate of Substantial Completion and once the forty-five day period has expired we will complete the final payment.
3. A meeting with the iTrans' Stewart Elkins, County of Oxford Public Works Director Rob Walton, Planner Ron Versteegen, our agent John Whittaker and myself was held in Woodstock to review comments submitted by the MTO regarding access to Harris Street. Several options for the access were discussed during the meeting. It was decided to submit a memo to the MTO to ascertain their views on the options. Mr. Walton submitted the memo on June 2, 2008.
4. Totten Sims Hubicki have received a letter from the Ministry of Culture regarding the Thames Street Bridge and the fact that a Cultural Heritage Bridge Evaluation Report will be required as a part of the Environmental Assessment process. To this end TSH obtained an estimate from a consultant they use and I obtained one from a London based consultant. To this end I have instructed Archaeologix Inc. of London to proceed with the report. I would like to make note that this is the type of engineering that is not usually included in standard Engineering design although an allotment was made in the Capital Budget for just this type of process being required. In my last report I noted that I would continue to investigate the fibreglass alternative. Only last week did we have contact from the firm proposing the fibreglass alternative. That came from the company's president Mr. Ed Newton who asked to be considered when tendering the project. To this end I forwarded TSH's contacts to Mr. Newton and Mr. Newton's contact information to TSH. I have received more comments from other engineers and municipalities since our last meeting. However; I will be preparing a memo regarding the comments when all comments have been received.
5. The Asset Management/PSAB 3150 project continues to move forward. I have a special report being presented regarding the Asset Trees and the Policies. Progress continues as all departments move forward in the process.
6. Work continues at the Ingersoll Street Extension. Erie Thames Power will be placing a light standard on the CNR grade separation next week at the same time as Facca Construction are completing work requiring flagging by the CNR. It expected that a small section of sanitary sewer will be placed on Ingersoll Street to allow for a future sanitary sewer to be placed servicing the southwest area of the Town.
7. Staff has been busy working with PSAB, design of Town Capital projects along County Capital Works projects.

Administration:

1. Along with the information above I attended meetings involving the following:
 - Minimum Maintenance Standards Review Task Force
 - Ontario Hot Mix Producers Association Seminar along with staff
 - Site meetings for George Street Culvert, Hall Street Bridge
 - Meeting regarding industrial subdivision including County Council
 - Meeting UEM regarding Policies and Asset Trees
 - Preliminary Site Plans review
 - Meetings with UTRCA
 - Meetings with developers
 - Budget meetings

Respectfully submitted,
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Engineering Services Co-ordinator