



TOWN OF INGERSOLL COUNCIL MINUTES

Regular meeting of the Council of the Town of Ingersoll held at 5:00 p.m. in the Council Chambers, 130 Oxford St. on Monday, September 8, 2008.

PRESENT: Mayor Paul Holbrough
Deputy Mayor Freeman
Councillors: Fortner, Lesser, McLeod and Van Kooten-Bossence

Also Present: James Timlin, Chief Administrative Officer
Elaine Clark – Clerk Deputy Administrator
Don Johnson, Chief Building Official
Bonnie Ward, Director of Parks & Recreation
Bill Mates, Economic Development
Gene McLaren, Engineering Co-Ordinator
Darell Parker, Fire Chief
John Phillips, Superintendent of Public Works
Gary Seitz, Treasurer
John Payne, Rogers

LEGAL & PERSONNEL

Moved by Councillor Lesser; seconded by Councillor McLeod

C08-09-227 That Council do now go into Committee of Whole in Camera pursuant to Section 239 (2) of the Municipal Act, 2001, as amended, to discuss the following legal and personnel matters:

a) Legal - Transfer & Purchase of town land sat Wonham & Whiting

5:00 p.m.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor McLeod

C08-09-228 That the Committee do now rise.

6:00 p.m.

CARRIED

Council called to order at 6:10 p.m.

DECLARATION OF CONFLICT

MINUTES

Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence

C08-09-229 That the Minutes Council Meeting held on August 11th, 2008 be approved as printed.

CARRIED

ADDITIONS TO AGENDA

- a) Deletions - By-Law No. 08-4442 – Authorize sale of parts 5 & 6 of 41R4171
- b) Addition – L&P – (iv) c) Legal – 50 Thames St. S.
- c) L&P Personnel –Thames Centre & Public Works
- d) L&P - Educational -Land Swap Woodlot for SWM

CORRESPONDENCE – NOTE AND FILE

Moved by Councillor McLeod; seconded by Councillor Lesser

C08-09-230 That the Note & File Correspondence be received:

- a) Note of appreciation Don Teichrob for retirement certificate
- b) MPAC – Business Education Tax Update
- c) Drinking Water Draft Source Protection Terms of Reference Public Meetings
- d) AMO – Climate Change and Engineering Symposium, Ontario Small Waterworks Assistance Program – Part 2; New local land ambulance response time standards to be established
- e) Canadian Heritage – Launch of the Ingersoll’s Mammoth Cheese & History of Cheese making in Oxford County as a virtual tour
- f) Oxford Community Police – Court Security Payment from Jan to April 2008

CARRIED

ACCOUNTS – RESOLUTION

Moved by Deputy Mayor Freeman; seconded by Councillor Fortner

C08-09-231 That the Disbursement Sheets for the month of August be approved for payment.

CARRIED

MONTHLY STAFF REPORTS

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner

C08-09-232 That Council do now go into Committee of Whole.

While in Committee of Whole, Councillor McLeod in the Chair.

CARRIED

RECESS: 7:00 P.M.

RESUME: 7:12 P.M.

DEPUTATIONS & PRESENTATION

1. Gordon Hardcastle, Auditor, 2007 Financial Statements & Audit Findings

Mr. Gordon Hardcastle reviews the 2007 Consolidated Financial Statements and highlight the auditing findings.

Mayor Holbrough expresses Council's appreciation to Mr. Hardcastle for his service to the town over the last few years and wishes him the very best in your retirement.

2. Mandi Elliott – Request for an exemption to By-Law No. 01-3989

Mandi & Jason Elliott appear before Council to request an exemption to Section 3.1 of By-law 01-3989 to permit 5 dogs to reside at the residence in lieu of the maximum of 2 dogs allowed by the By-law.

A further request for an exemption to By-law No. 01-3989 is forwarded to Council Meeting of October 6, 2008.

3. Donna Moerenhout, Harris Heights School Council

Donna Moerenhout and and Teresa Cameron make a presentation to Council requesting Council's consideration of a grant request to assist with the proposed accessible playground

equipment at Harris Heights Public School. The grant will be utilized to prepare the playground area and installation of the rubber matting.

BUSINESS ARISING FROM DEPUTATION & PRESENTATION

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner

C08-09-233 That Council of the Town of Ingersoll receive the Audit Findings Letter and authorizes Mayor Holbrough to acknowledge the document.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner

C08-09-234 That the 2007 Financial Statements, as prepared by Gordon Hardcastle, Chartered Accountant, be approved.

CARRIED

Moved by Councillor McLeod; seconded by Councillor Lesser

C08-09-235 That the request from Mandi Elliott, 53 Catherine St., for an exemption to By-Law No. 01-3989, Section 3.1 to permit the five (5) existing dogs to reside at this location until the dogs' passing be approved subject to entering into an agreement with the municipality outlining the terms of the exemption.

CARRIED

Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence

C08-09-236 That the request from the Harris Heights School Parent Group for the town to assume the cost of ground preparation and rubber surfacing of the playground area (cost \$53,250 plus taxes) be referred to the 2009 Budget.

CARRIED

RECESS: 8:15

RESUME: 8:20

Moved by Councillor McLeod; seconded by Councillor Lesser

C08-09-237 That the Committee do now rise.

CARRIED

Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence

C08-09-238 That the following Monthly Staff Reports be received:

(a) Public Works Report. No.

PW-112/08

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| (b) | Building Report | B-113/08 |
| (c) | Fire Services Report No. | F-114/08 |
| (d) | Engineering Services Report No. | ENG-115/08 |
| (e) | Recreation Report No. & Fusion | R-116/08 |
| (f) | Economic Development Report No. | D-118/08 |
| (g) | Administrator Report No. | A-117/08 |
| (h) | Treasury Report No. | T-119/08 |
| (i) | Clerk's Report No. | C-120/08 |

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Fortner

C08-09-239 That Council receive the Chief Building Official's Report No. B-121/08 on the Pedestrian Bridge construction in Centennial Park and authorize the Parks & Recreation's expenditure of \$2,000 to construct same.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Fortner

C08-09-240 That the RFP for Audit Services for the period of 2008-2010 for the Corporation of the Town of Ingersoll be awarded to BDO Dunwoody Accountants and Advisors.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Fortner

C08-09-241 That the Treasurer be authorized to enter into a two (2) year Compensation Agreement for banking services with the RBC Royal Bank commencing March 1, 2008 to February 28, 2010.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Fortner

C08-09-242 That the Engineering Co-Ordinator's Report No. ENG-125/08 be received and that the new access road from McKeand St. to Ingersoll St. N. be named the George Johnston Boulevard and further that upon closure of the CNR crossing that portion of McKeand St. lying south of the crossing be re-named to George Johnston Boulevard and that the necessary documentation be undertaken to implement the name change of the south portion of McKeand St.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Fortner

C08-09-243 That the Information Technology Semi-Annual Report No. C-126/08 be received.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Fortner

C08-09-244 That the Curator's Report C-127/08 be received and further that the request for permission to attend the OMA Conference in Ottawa and exceed the Museum Staff Training Budget by approximately \$500.00 be approved.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Fortner

C08-09-245 That the draft Code of Conduct Policy for members of Council and members of Council's Boards and Advisory Committees be adopted as presented and it is to be considered a living document and re-visited twice annually.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Fortner

C08-09-246 That the request from Administration to forward the draft survey of the alley to the rear of the west side of Thames St. South between King and Charles to Patton, Cormier & Associates be approved.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Fortner

C-08-09-247 That the September Museum Report be received.

CARRIED

RESOLUTIONS AND CORRESPONDENCE

Moved by Councillor Fortner; seconded by Councillor Van Kooten-Bossence

C08-09-248 That the proposal from Max & Stephen Heeney to farm the vacant town-owned land on Clark Rd. in exchange for permission to crop the land for a period of two years be approved-in-principle with Administration being authorized to negotiate an agreement.

CARRIED

Moved by Councillor Lesser; seconded by Councillor McLeod

C08-09-249 That the County of Oxford be informed that the Town of Ingersoll has reviewed the Vacant Lands Study, August, 2008 and has no comments to offer on the said study.

CARRIED

CONSIDERATION OF BY-LAWS

Moved by Councillor Lesser; seconded by Councillor McLeod

C08-09-250 That the following by-laws be introduced read a first and second time:

By-Law No. 08-4439 – Authorize certain capital works & the submission of an application to the Ontario Infrastructure Projects Corporation for financing.

By-Law No. 08-4441 – By-law to adopt the 2008-09 Accessibility Plan

By-Law No. 08-4443 - By-law to release 1' reserve from vacant land north of King St. W. for access to Ingersoll St. Extension

By-Law No. 08-4444 – Transfer vacant lands north of King St. W. to County of Oxford for the Ingersoll St. Extension

By-Law No. 08-4445 - To amend Traffic By-law 06-4327 (All way stops for Ingersoll St. Extension

And that this constitutes the first and second reading of the By-law.

CARRIED

Moved by Councillor Lesser; seconded by Councillor McLeod

C08-09-251 That By-Law Nos. 08-4439, 08-4441 and 08-4443 to 08-4445 be now read a third time, passed signed and sealed and that this constitutes the third reading.

CARRIED

GENERAL COMMENTS

John Phillips notes that there is a White Goods collection scheduled for September 27th at the Public Works Yard.

Bill Mates informs Council that the Town will celebrate Arts Culture Month October. This is the 6th major annual event for the town. Representatives from all major events will meet to review possible shared equipment, advertising etc.

Councillor Fortner extends condolences to Paul Anthony sympathy on the passing of his dad Abe.

Councillor McLeod expresses his appreciation to Council and staff for staff for their thoughts and prayers during his absence.

Mayor Holbrough congratulates the Harvest Festival on another successful year. He updates Council on the meeting with the Ministry MTO to discuss intersection control and the 401 corridor in the Town of Ingersoll in order to encourage economic development and the Premier's announcement of the \$1.6 million infrastructure funding this year. The County is dealing with the setting of water rates. Mayor's Newsletter is to be mailed out near the end of September and the Ingersoll St. Extension will be opened on September 19th, 2008 at 10:00 a.m.

NEXT REGULAR MEETING OF COUNCIL

**MONDAY, OCTOBER 6, 2008
6:00 P.M.**

LEGAL & PERSONNEL

Moved by Councillor McLeod; seconded by Councillor Lesser

C08-09-252 That Council do now go into Committee of Whole in Camera pursuant to Section 239 (2) of the Municipal Act, 2001, as amended, to discuss the following legal and personnel matters:

- i) Minutes
- ii) Treasurer's Report (Sick Leave Reserve Transfer) T-124/08
- iii) Education
 - a) Fire Inspection Reports
 - b) Performance Measure Application
 - c) Policy – Development of gardens on town-owned lands
 - d) Potential Budgetary Impact
 - e) Land Swap
- iv) Legal –
 - a) 119-123 John St.
 - b) Insurance Claim – 18 Ridge Rd
 - c) 50 Thames St. S.
- v) Personnel – Public Works and Fusion Centre

CARRIED

9:50 p.m.

Moved by Councillor Van Kooten-Bossence; seconded by Councillor

C08-09-253 That the Committee do now rise.

CARRIED

11:07 p.m.

BUSINESS ARISING FROM LEGAL & PERSONNEL

Moved by Councillor Fortner; seconded by Deputy Mayor Freeman

C08-09-254 That Council authorize the transfer of funds from the Sick Leave Reserve Fund to finance Mr. Don Teichrob total sick leave liability upon retirement effective July 1st, 2008.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser

C08-09-255 That request from Mr. Len Reeves and Mr. Brian Conn for financial assistance from the town to absorb the overrun of expenses at 119-123 John St as their contribution to the affordable housing development be approved only to a maximum amount not to exceed \$25,000 subject to a legal opinion on the town's ability to approve such funding and an acknowledgement of no liability and estoppel from Mr. Len Reeves and Mr. Brian Conn.

CARRIED

Moved by Councillor Fortner; seconded by Deputy Mayor Freeman

C08-09-256 That the request from Brad and Shelly Craig, 18 Ridge Rd, for the Town to provide compensation for water damage incurred in their residence in the amount of \$500.00 be received.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence

C08-09-257 That the Council of the Town of Ingersoll enter into a Letter of Understanding pending the outcome of the ARC and the decision of the Thames Valley District School Board to enter into an agreement for the purchase of town-owned land.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence

C09-09-258 That Council authorizes Administration to commence the process to sell part of Lot 27, Concession 2, to Canadian Commercial.

CARRIED

ADJOURNMENT

On motion, Council adjourned at 11:20 p.m.

Paul Holbrough, Mayor

Elaine Clark, Clerk