

# CORPORATION OF THE TOWN OF INGERSOLL

## Regular Meeting of Council PUBLIC WORKS DEPARTMENT NOVEMBER Report # PW 001/10

Approval Date: Dec. 14, 2009

### **MAINTENANCE**

Leaf collection started the week of October 19<sup>th</sup> with every residence receiving a weekly pickup until November 13<sup>th</sup>. Staff picked up leaves in the Cemetery and Town lots the week of Nov. 16<sup>th</sup>.

All units are now prepared for winter control with plow and sanding equipment mounted and tested. The weather has been kind to us allowing staff more time to complete these operations.

Sand and salt barrels have been placed in strategic areas around Town. Staff has eliminated 6 barrels from the list that have had no usage during the last two years.

Other activities included sweeping, basin cleaning, staff training, and special events detours.

### **ADMINISTRATIVE**

Winter Control preparations were the main activities for the month. Notices for the papers, contacting developers, staff training, ordering materials and ensuring equipment was prepared were all part of the season.

Considerable time was spent reviewing plow routes to ensure the most efficient use of resources. Changes were made to even out the area covered by each unit.

The writer participated in setting up a Winter Control Operator training day at Goff Hall in Woodstock. This training day was done through the Shared Services Committee for 158 municipal staff from the county. I would like to thank Gene McLaren for presenting the segment on Minimum Maintenance Standards.

Both Operating and Capital budgets were the other main activities for the month.

Respectfully submitted,

John Phillips  
Director of Public Works