

TOWN OF INGERSOLL
ADMINISTRATION REPORT

Report No. A-75/09
Approval Date: May 11, 2009

Mayor Holbrough and Members of Council:

1.0 Activities and Information

1.1 Strategic Plan

The Strategic Plan Public meeting was held April 20th and the plan is to be presented to Council tonight.

1.2 Health Professional Recruitment

Met with the committee for the attraction of health professionals. Met on May 7, 2009 to discuss renovating the second floor.

1.3 Thames Valley School Board

Alternative Education for Ingersoll is being considered this month by the Board. The ARC process is moving forward.

1.4 Emergency Management Program Committee

Met on April 24th and discussed a number of items. The Fire Chief did advise all Committee members to review their Pandemic Plans.

1.5 Recreation Complex

The Committee met and reviewed the information from Spriet Associates. It was determined that at this time to meet the May 1st deadline for the Infrastructure Grant was not feasible. The Committee will continue the planning process.

1.6 Sifton Properties

Staff are working with Sifton to resolve a land issue with regards to the Storm Water Management pond site.

1.7 Trillium Grant

Met with Bill and Jason on the Innovation Letter of Intent for the Trillium submission. Bill finalized and submitted the letter.

1.8 Community College

Bill and I met with Conestoga College on May 5, 2009 regarding future courses in Ingersoll. I would also like to restate the following: Conestoga College will be commencing with the two full-time certificate programs at the Fusion Centre. The

courses are - Business Applications and Bookkeeping and Microcomputer Applications Business Software certificates. Both programs will start April 20, 2009 and are being delivered between the hours of 9 a.m. - 2 p.m. daily.

Conestoga will be launching a combined Design and Communications Fundamentals along with Media Communication Fundamentals one year certificates as well as a Radio/Broadcasting. Conestoga is scheduling the courses for the upcoming academic year of September 2009 to June of 2010. There are also possibilities to undertake a number of weeklong training sessions during the summer in Videography and TV Mobile – Conestoga is in the process of reviewing and determining how these would roll out.

1.9 Boundary Adjustment Committee

The Committee met and discussed a number of items.

1.10 Black History

Doors Open - Black History – Ingersoll Cheese Museum.

1.11 Solar Energy – Erie Thames Corporation

Pursuing solar energy with Scott Gartner and Bill Mates for Town Buildings. We also discussed other opportunities.

1.12 Municipal Affairs

Preparing a letter in response to the Minister of Municipal Affairs letter regarding the CAMI reassessment.

1.13 RED Grant

We are still waiting for a decision from the RED Committee.

1.14 Joint Venture CIB/Trails Committee - Dinner Under The Stars

The Subcommittee is meeting on a regular basis to host the first annual fund raising Dinner Under the Stars in Victoria Park in June.

1.15 Arts Ingersoll Committee

The Committee met and we are moving ahead on a number of initiatives, such as, seeking funds for marketing, Interesting Ingersoll and a video information board.

1.16 Economic Development Advisory Committee

Business leaders, Conestoga College, Thames Valley School Board, the Mayor and members of Council and staff will meet in May to discuss the structure of the Economic Development Advisory Committee. Some positive partnering arrangements have already resulted.

1.17 Subdivision Agreements

Elaine, Gene and myself are working with the Town lawyer to take appropriate action.

2.0 **Other Activities**

- Ingersoll Fastners – Mayor, Bill and myself
- Administrative activities
- Labour Relations – Public Works

Respectfully submitted,

James Timlin
Chief Administrative Officer