

# TOWN OF INGERSOLL

## CLERK REPORT

Report No. C-028/10  
Approval Date: January 11, 2009

### Mayor Holbrough and Members of Council:

#### 1.0 Activities and Information

##### (i) By-Law Review Sub-Committee

No meetings scheduled during the month of December. Administration is still working on the traffic amendment pertaining to trailers.

Parking Statistics for the period of January 1, 2009 – December 22th, 2009 that it total including Police tickets (approximately 170) that 1,000 tickets have been issued in this timeline with 243 tickets removed. A full report for the year will be generated for Council's review in April, 2010.

##### (ii) Enabling Accessibility Fund

The formal agreement has been received and the order for three (3) additional audible signals has been placed.

#### 2.0 2010 Election

Nomination Papers and Declaration of Office may now be filed with the Clerk's Department. Filing fees for Head of Council remains at \$200 and for Councillor at \$100.

If any candidate is considering having a Campaign Office, please request a copy of the guide for accessibility requirements at the Office.

Policies and Procedures and the Candidate's Guide are being reviewed and updated to reflect the amendments that received Royal Assent this week. Copies of the Candidate's Guide will be forwarded to all registered Candidates upon completion.

### 3.0 Meeting with Sifton Properties

Gene McLaren, Ron Versteegen and the writer met with a representative from Sifton Properties and IBI Group to discuss certain issues that are of concern to Sifton's Development (Phase 1) on Clark & Harris.

The major issue is regarding the use of the Trafalgar street light pole (all utilities run through this pole eliminating utility boxes in the boulevard) as it conflict with the waterline. Mr. McLaren can further elaborate on the design issues that Sifton has with the use of the pole. Sifton is proposing that street lights be placed only on one side of the road (opposite the location of the waterline construction) or that only one Trafalgar pole then use four (4) other type of street light poles to alleviate further design changes. Administration suggested that Council's policy of using Trafalgar poles be continued and that the sidewalk be relocated closer to the highway and that the poles be placed on the opposite side of the sidewalk to avoid conflict.

The second issue discussed was the issue arising from the request of landscaping within the sidewalk trail. It was suggested during Draft approval that shallow root system growth be planted within the sidewalk area so as not to interfere with the services contained within the boulevard. It was reported that the County Public Works has not approved the information on the landscaping and has requested that no growth be planted over the connections. Administration suggested that Sifton prepare a concept drawing and forward to the County Public Works for approval.

It was agreed that a meeting of all parties including Hydro One, County Public Works, Planning and Town Staff to review these issues should be held to further discuss these issues. Ron Versteegen will be arranging a meeting of the parties in an attempt to resolve these issues to further the prompt development of Phase 1.

Should no resolve to these issues be forthcoming, Sifton indicated that they may request delegation status to discuss these issues and request consideration of their proposals.

At the close of the meeting, Sifton was informed of Council's decision requesting compensation in accordance with the Planning Act in lieu of accepting part of the woodlot for park purposes.

4.0 **Other Activities**

- Administrative Duties
- Attended several meetings with Committees, Developers, Museum, and various Staff, Town Solicitors
- Preparation of Planning Documents –Severance Agreements and Site Plan Agreements
- Training of staff
- Organizing and volunteering at the Community Museum
- Committee meetings: Museum, Accessibility
- Budgets
- Election Preparation

Respectfully submitted,

Elaine Clark  
Clerk/Deputy Administrator