

ENGINEERING SERVICES REPORT NO. Eng- 047/10
PSAB/ASSETMANAGEMENT/GIS COMPLETION
February 3, 2010

Approval Date: February 8, 2009

Background:

The Canadian Institute of Chartered Accountants have approved and passed Public Sector Accounting Board (PSAB) Handbook 3150 relating to a municipality's tangible capital assets. All Canadian municipalities are required to record and report their tangible capital assets on their financial statements effective January 1, 2009. All assets are to be valued at historical cost and amortized over their expected useful life. As a part of the Town's requirements under PSAB 3150 the Engineering Department called a Request for Proposals to guide the entire Town through the process. The project deals with not only PSAB 3150 but with setting up the Town's Asset Management Program. UEM was selected as the consultants for this process. UEM partnered with Watson and Associates for the project. UEM and Watson are required through the RFP to present a final report to Council.

It should be noted that UEM and Watson have prepared the final report on PSAB and Asset Management, however; the work is far from complete. The Town has received notice from the auditors that they are in agreement with the Town's 2007 comparator for compliance with PSAB. Town staff are continuing to work with UEM to complete the 2008 comparator and the 2009 submission. That portion of the project is to be completed by mid March 2010. Staff will then have the ominous task of ensuring that all asset management data is transferred to the GIS. At the same time as the data is being transferred that same staff will have to ensure that all assets being taken out of service, replaced, or discarded and new assets are added to the data base and ultimately the GIS in such a manner that it will continue to comply with PSAB. This will be an ongoing process which we expect to require at least one full-time staff member to complete. Brenda Harris has been very diligent with the process to date and I expect that she will be the same from this point on. Brenda and UEM will complete the project with training to take place shortly. It is expected that we may need to consult with UEM from time to time on certain procedures, etc.

UEM will present the remainder of this report to Council as a delegation. They are prepared to answer Council's questions.

Recommendations:

- 1) That Council approves the report submitted by UEM and Watson Associates as it applies to PSAB/Asset Management and GIS. That the recommendations presented by UEM and Watson Associates be put into practice immediately.

Respectfully submitted,

E.R. (Gene) McLaren, C.E.T.
Director Engineering Services