



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

February 2, 2010

**To:** All Municipal Clerks

**From:** Arthur Anderson, Director, Municipal Relations  
Greg Martino, Director, Customer Relations Key Projects

**Subject:** 2010 Preliminary List of Electors and Treatment of Unconfirmed Citizens

---

As part of the products delivered to its municipal stakeholders and at the request of many municipalities and the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), the Municipal Property Assessment Corporation (MPAC) identified on the 2006 Preliminary List of Electors (PLE) and related products those persons that had not yet confirmed their Canadian citizenship.

A post-2006 survey and comprehensive municipal consultation process revealed that approximately one third of all Ontario municipalities did not want the names of potential electors with unconfirmed citizenship to appear on future PLEs. In addition to feedback from its municipal stakeholders, MPAC has sought both corporate and independent legal opinions to clarify the treatment of unconfirmed citizens for 2010.

The *Municipal Elections Act, 1996*, requires that MPAC identify on the PLE those individuals that meet the following eligibility criteria:

- resides in the local municipality or is the owner or tenant of land there, or the spouse of such owner or tenant;
- is a Canadian citizen;
- is at least 18 years old; and
- is not prohibited from voting by law.

As a result, MPAC will only include those persons with confirmed Canadian citizenship on the 2010 Preliminary List of Electors (PLE) and its companion products (i.e. VNF, ELE).

MPAC will continue to collect and confirm citizenship information in preparation for the delivery of products to support our municipal stakeholders leading up to this year's municipal and school board elections. For 2010, this will include mailing Municipal Enumeration Forms (MEFs) to all households where at least one "unconfirmed" citizen exists in MPAC's database. MPAC will also continue to work with other electoral agencies (Elections Canada) to confirm citizenship information through reference to other sources such as the National Register of Electors (NROE).

MPAC recognizes that many municipalities may still want the names of potential electors without confirmed citizenship. For example, municipalities conducting vote-by-mail elections rely on signed declaration forms before counting a returned ballot and may therefore prefer to include all names on their mailings. In an effort to satisfy different municipal requirements, names of potential electors with unconfirmed citizenship status will be available through Municipal Connect™. This information is continually updated and can be accessed regularly by municipalities. Additional information on how to access and download this information will follow.

If you have any questions, please do not hesitate to contact your local Municipal Relations Representative directly.

Yours truly,



Arthur Anderson  
Director, Municipal Relations



Greg Martino  
Director, Customer Relations Key Projects

cc Paul Galaski, Vice-President, Customer Relations, MPAC  
Municipal Liason Group – Elections  
Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)  
Association of Municipalities of Ontario (AMO)  
Account Managers, Municipal Relations, MPAC