

# TOWN OF INGERSOLL

## TREASURY DEPARTMENT REPORT

Report No. T- 038/10  
Approval Date: Feb 08 2010

Mayor Holbrough & Members of Council:

### 1.0 Activities and Information

- 1.1 - Continue to finalize first draft of 2010 Capital and Operating Budgets. First Departmental Budget Review Feb 2, 2010, second meeting Feb 8<sup>th</sup> and Council Budget meeting Feb 16<sup>th</sup>.
- 1.2 - Interim Tax Property Tax Bills mailed out with 1<sup>st</sup> installment due Feb 26<sup>th</sup>.
- 1.3 - Staff continue to prepare for the 2009 Year End audit in March 2010.
- 1.4 - Staff preparing and issuing Employee 2009 T-4 slips by February 28th.
- 1.5 - Continued work on developing New Chart of Accounts with target Implementation date of May/June 2010.

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Gary K Seitz, CGA, CMO, CMM III, CPPB  
Director of Finance/Treasurer

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James Timlin  
CAO