

TOWN OF INGERSOLL

CLERK REPORT

Report No. C-068/10
Approval Date: April 12, 2010

Mayor Holbrough and Members of Council:

1.0 Activities and Information

The month of March has seen much activity with

- the completion of the Site Plan Agreements BVD Oxford Holdings and B. W. Conn Homes;
- Sale of land to BVD Oxford Holdings
- Appeals to OMB for Zoning issues: Reeves Realty (McKeand St.); Joe Webb (Benson St.) and Minor Variance Approval - Troy McClay (400 Bell St.)
- Administrative work for the sale of Crusoe Ave and Percy St.

2.0 2010 Election

Nomination Papers and Declaration of Office may now be filed with the Clerk's Department. Filing fees for Head of Council remains at \$200 and for Councillor at \$100.

Presently, the uncertified candidates nominated include:

Mayor

Holbrough, Paul

Deputy Mayor

Freeman, Fred

Councillor:

Hunt, Ernie

Lesser, Gord

Note: Copy of the uncertified candidates can be found at the Town Office or on the Town's website.

Attached to this report is information on the 2010 Municipal Enumeration Form provided by MPAC that highlights the changes to make the process easier for the property owners and tenants to complete. Completion of the form and return to the Assessment Office will provide the municipality with a more accurate Voter's List. Ballots are mailed out in accordance with the List of Electors – so please record any changes and forward as soon as possible to guarantee your right to VOTE!

3.0 **Other Activities**

- Administrative Duties
- Attended several meetings with Committees, Developers, Museum, and various Staff, Town Solicitors
- Preparation of Planning Documents –Severance Agreements and Site Plan Agreements
- Training of staff
- Election Preparation

Respectfully submitted,

Elaine Clark
Clerk/Deputy Administrator



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

March 8, 2010

To: All Municipal Clerks
From: Arthur Anderson, Director, Municipal Relations
Greg Martino, Director, Customer Relations Key Projects
Subject: 2010 Municipal Enumeration Form

In preparation for the mail-out of the Municipal Enumeration Forms this spring, the Municipal Property Assessment Corporation (MPAC) has made several improvements to the form's design and content. The goal of the new design is to help encourage the completion and return of the form to MPAC. The improvements made to the 2010 form are the result of the feedback we received from various municipal stakeholder groups and our own internal review.

Municipal Enumeration Forms will be mailed during the months of April and May to approximately 2.4 million households/units across Ontario.

Some of the changes to the 2010 form include:

- improved messaging, outlining the purpose for which the information is collected;
- a simple 3-step process, providing instructions on how to complete the form;
- emphasis on the information required to determine eligible elector status; and
- a "No Change" check-off box and "Signature" area to allow for greater efficiencies when sorting/processing returned forms.

We believe the new 2010 Municipal Enumeration Form will make it easier for property owners and tenants to complete and return the form in a timely way so that MPAC may provide a more accurate Preliminary List of Electors. A sample copy of the 2010 Municipal Enumeration Form has been enclosed for your information.

Please do not hesitate to contact your local Municipal Relations Representative directly if you have any questions regarding the 2010 Municipal Enumeration Form or enumeration in general.

Yours truly,

Arthur Anderson
Director, Municipal Relations

Greg Martino
Director, Customer Relations Key Projects

All Municipal Clerks

March 8, 2010

Page 2 of 2

Copy Paul Galaski, Vice-President, Customer Relations, MPAC
Municipal Liaison Group
Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)
Association of Municipalities of Ontario (AMO)
Account Managers, Municipal Relations, MPAC

