

June 19, 2010

Ingersoll Town Council
130 Oxford Street
Ingersoll, Ontario
N5C 2V5

Dear Honorable Mayor Holbrough & Members of Council:

The Ingersoll Harvest Festival committee would like to kindly request approval from Ingersoll Town Council to close King Street E. from Thames Street to Water Street on August 27th, 2010 from 12 p.m. until August 28th, 2010 at 12 p.m. and Thames Street S. from King Street to Charles Street on August 28, 2010 from 6 a.m. to 7 p.m.

The Harvest Festival committee would also like to request the use of a Public Works truck, and the use of barricades, snow fencing, tables, picnic tables and chairs for the festival event.

Thank you for your time and consideration.

Sincerely,

Tricia Smith – Curator
Ingersoll Harvest Festival Committee.

Cc - Public Works
Ingersoll Fire Department
Woodstock/Ingersoll Ambulance
O.P.P.