

JUDITH COLEMAN
OXFORD SCHOOL OF DANCE
156 Victoria Street, INGERSOLL, Ont. N5C 2N1
Telephone 425-1888



October 19th 2009

To:
The Mayor and Councilors,
Town of Ingersoll

Subject: Request for parking ~ Wonham Street

Dear Mayor and Councilors,

Earlier this month a letter was submitted to Council to express our concern with the ability of PUC workers to park on Wonham Street all summer without being ticketed yet we had been warned that our parents would receive a fine for parking in those same spots. In the letter a request was made to allow our parents the same consideration when we are extra busy.

In response to our letter we were instructed by council to place our request in writing. We ask that you provide our parents with the flexibility to park on Wonhom Street in our very busy periods, this would include all Open Houses and on Saturdays however this would only happen if/when our school parking lot becomes full.

Our Scheduled Open Houses for 2009 are as follows:

- Monday October 26th to Saturday October 31st 2009
- Monday December 14th to Saturday December 19th 2009
- Every Saturday

Please confirm whether the above parking requests can be accommodated at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Lightfoot".

For/Judith Coleman
Oxford School of Dance

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Elaine Clark

From: Oxford School of Dance Judith Coleman [judith@judithcolemandance.com]
Sent: Saturday, October 24, 2009 9:56 AM
To: Elaine Clark
Cc: Oxford School of Dance Judith Coleman
Subject: Re: Parking Exemption

Good Morning Elaine,

Thank you for your letter confirming Town Council approval of our Parking Exemption for Special Events. I have provided dates and times of our Open Houses below. I would like to clarify that our request is for Monday to Saturday inclusive and the times provided apply to October and December Open Houses.

I have also provided you with our Saturday hours of operation as our letter indicated that we are requesting parking exemption approval every Saturday. Our letter was faxed on Oct 22nd and we also followed through with a copy in the mail.

- - Mon Oct 26th & Dec 14th 2009 5:30 p.m. - 9:00 p.m. ✓
- - Tues Oct 27th & Dec 15th 2009 5:30 p.m. - 9:30 p.m. ✓
- - Wed Oct 28th & Dec 16th 2009 2:15 p.m. - 8:45 p.m. ✓
- - Thur Oct 29th & Dec 17th 2009 4:30 p.m. - 9:00 p.m.
- - Fri Oct 30th & Dec 18th 2009 4:00 p.m. - 7:30 p.m.
- Sat Oct 31st & Dec 19th 2009 8:30 a.m. - 1:45 p.m.
- Every Saturday 8:30 a.m. - 1:45 p.m. - September - May inclusive

We trust that the information we have provided is satisfactory and thank you very much for accommodating our request.

Sincerely,

Julie Blyth
for Judith Coleman