

October 22, 2009

Town of Ingersoll  
118 Oxford Street  
P.O. Box 340  
Ingersoll, Ontario  
N5C 3V3

Attention: Elaine Clark, Deputy Administrator

Dear Mrs. Clark

**Re: Part of Lots 5 and 6 and Part of Park Lot 3, Block 83, Registered Plan 279, designated as Part 1, Reference Plan 41R-8360, Town of Ingersoll, municipally known as 236 Victoria Street**

We would like to deed one foot of the aforementioned property to the Town of Ingersoll to enable us to undo the severance B110/07. The one foot to be deeded to the Town would be at the North/East corner of the property along Victoria Street.

We will need a letter from the Town that it is willing to accept this property. The letter from the Town will be included with our new application for consent to the County of Oxford.

If you require any additional information, please do not hesitate to contact us.

Sincerely,

*Michelle Cartmale - Riddell*

Michelle Cartmale-Riddell

*Colin Riddell*

Colin Riddell

RECEIVED

OCT 25 2009

TOWN OF INGERSOLL  
CLERK/TREASURER

*Council  
11/9/09*