



**Town of Ingersoll  
Operations Department Report  
OP-141 / 13**

**TO:** Mayor Comiskey and Members of Council  
**FROM:** Sandra Lawson, P.Eng., Town Engineer  
**DATE:** November 25, 2013  
**SUBJECT:** Rental of Carr's Walkway Upper Unit

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**Recommendation:**

**THAT** the Council for the Town of Ingersoll receives the Operation's Report OP-141 / 13, entitled Rental of Carr's Walkway Upper Unit dated November 25, 2013 as information;

**AND FURTHER THAT** Council approves the rental of this Unit to the Joint Community Partnership at \$740 per month, including utilities, from January 6, 2014 till December 5, 2014 with a possible one year extension.

**Background:**

The Town has been approached by a non-profit group looking for office space. This group called the Joint Community Partnership has received government funding for 48 weeks for a number of community projects. The upper unit in the Carr's Walkway of 1800 sq ft is vacant and staff is proposing to rent this unit to the group.

**Discussion:**

This non-profit group is looking for convenient office space to provide for staff in providing their programming. Staff is recommending the same terms and conditions as the previous tenant.

**Financial Implications:**

Presently, the Upper Unit in the Carr's Walkway is vacant so renting the unit for 48 weeks will provide a tenant for the space at the same rent of \$740 per month, including utilities, as the previous tenant.

**Summary:**

That the Upper Unit of the Carr's Walkway be rented to the Joint Community Partnership.

Respectfully submitted by:

**Original Signed by**

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Sandra Lawson, P. Eng.  
Town Engineer