



TOWN OF INGERSOLL COUNCIL MINUTES

Regular meeting of the Council of the Town of Ingersoll held at 6:00 p.m. in the Council Chambers, 130 Oxford St. on Monday, December 10, 2007.

PRESENT: Mayor Paul Holbrough
Deputy Mayor Freeman
Councillors: Fortner, Hunt, Lesser, McLeod and Van Kooten-Bossence

Also Present: James Timlin, Chief Administrative Officer
Elaine Clark, Clerk-Deputy Administrator
Gene McLaren, Engineering Co-Ordinator
John Phillips, Superintendent of Public Works
Don Johnson, Chief Building Official
Darell Parker, Fire Chief
Gary Seitz, Treasurer
Bonnie Ward – Director of Parks & Recreation
John Tapley, Ingersoll Times

DECLARATION OF CONFLICT

MINUTES

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner

C08-12-001 That the Minutes from the Council Meeting of November 19th and the Special Council Meeting of November 26th, 2007 be adopted as printed and circulated.

CARRIED

ADDITIONS TO AGENDA

CORRESPONDENCE & COMMUNICATION

Moved by Councillor Lesser; seconded by Councillor Hunt

C08-12-002 That the following correspondence be noted and filed:

- a) Ethan Cassidy-Note of appreciation of the Thompson Memorial Scholarship
- b) FCM – To establish a Green Municipal Fund Peer Review Committee
- c) Ministry of Community Safety and Correctional Services – Emergency management programs
- d) Human Resources and Social Development Canada – Therese Casgrain Volunteer Award 2008

- e) Association of Ontario Road Supervisors – AORS 2008 Training and Professional Development Program
- f) AMO – Throne Speech Municipal Financing Comments

CARRIED

ACCOUNTS – RESOLUTIONS

Moved by Councillor Hunt; seconded by Councillor McLeod

- C08-12-003** That the Disbursement Sheets for the month of November 2007 be approved for payment.

CARRIED

STAFF REPORTS

Moved by Councillor McLeod; seconded by Councillor Hunt

- C08-12-004** That Council do now go into Committee of the Whole.

CARRIED

Council in Committee of Whole, Councillor Van Kooten-Bossence in the Chair.

While in Committee of Whole, Committee reviewed the Monthly and Special Staff Reports.

STAFF REPORTS

Moved by Deputy Mayor Freeman; seconded by Councillor Fortner

- C08-12-005** That the Committee do now rise.

CARRIED

Moved by Councillor Fortner; seconded by Deputy Mayor Freeman

- C08-12-006** That the following Monthly Staff Reports be received:

- | | | |
|----|--------------------------|------------|
| a) | Public Works Report No. | PW-001/08 |
| b) | Building Report No. | B-002/08 |
| c) | Fire Service Report No. | F-003/08 |
| d) | Engineering Report No. | ENG-004/08 |
| e) | Recreation Report No. | R-005/08 |
| f) | Administrator Report No. | A-006/08 |
| g) | Clerk's Report No. | C-007/08 |

CARRIED

Moved by Councillor Lesser; seconded by Councillor Hunt

C08-12-007 That the Treasury Report T-008/08 recommending property taxes in the amount of \$135,022.53 be approved for cancellation reduction and refund of taxes.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Hunt

C08-12-008 That the proposed Credit Card Usage Policy be adopted as amended.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Hunt

C08-12-009 That the Code of Conduct for Members of Council and Members of Council's Boards and Advisory Committees be deferred for amendments.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Hunt

C08-12-010 That the request as outlined in the Clerk's Report C-010/08 to transfer \$10,000 from Account 04-6200-170 to a reserve fund be approved.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Hunt

C08-12-011 That the request as outlined in the Parks & Recreation Department Report – R-011/08 to transfer \$40,000 from the County of Oxford – Smoke Free Ontario Program into a 2008 (Smoke-Free Ontario) Reserve Account for the Fusion Youth Centre be approved.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Hunt

C08-12-012 That the resolution regarding banking from the Royal Bank of Canada appointing certain officers acting on behalf of the Town be approved affective January 1, 2008.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Hunt

C08-12-013 That the proposed Health & Safety Policy regarding disciplinary procedure be adopted as printed.

CARRIED

RECESS: 7:03 P.M.
RESUME: 7:15 P.M.

DEPUTATIONS & PRESENTATIONS**1) Ingersoll Recreational Trails Committee – Overview of accomplishments**

Adam Soward with the Ingersoll Recreational Trails Committee, provided an overview of the Committee, which included their goals and budgetary requirements for the years 2008 to 2010.

2) Introduction of Katimavik

Shawna Ferguson, Team Leader, and members of Katimavik were welcomed by Mayor Holbrough to Ingersoll.

3) Oxford OPP, Ingersoll – Inspector Jack Goodlett – Policing Contract Renewal

Inspector Goodlett introduced Sgt. Carl Butler and Sgt. Constantine Tsitomeneas who are contracting the Policing Analysis. Sgt. Carl Butler and Sgt. Constantine Tsitomeneas appeared before Council to review the legislation pertaining to the provision of policing and the renewal of the proposed 2008-2015 Policing Contract for the Town of Ingersoll. The 2008 proposal of \$2,446,909 is a 5.4% increase over the 2007 estimate or a total increase of 18% since 2004. The overall increase however includes the addition of a full time officer and the adjustment of one OAG position.

Questions were put forth by Mayor Holbrough and members of Council in regards to the renewal proposal. His Worship thanked the members for their informative presentation.

RECESS: 8:22 P.M.

RESUME: 8:30 P.M.

BUSINESS ARISING FROM DEPUTATIONS & PRESENTATIONS

Moved by Councillor Hunt; seconded by Councillor McLeod

C08-12-014 That the Clerk be authorized to prepare the necessary by-law to enter into an agreement between the Ministry and The Town for the renewal of the Policing contract with the OPP.

CARRIED

RESOLUTIONS AND CORRESPONDENCE

BY-LAWS

Moved by Councillor McLeod; seconded by Councillor Hunt

CO8-12-015 That the following by-laws be introduced, read a first and second time:

- By-Law No. 08-4396 – By-law to confirm all actions and proceedings of Council
- By-Law No. 08-4397 – By-law to appoint a Treasurer for the Town of Ingersoll (Gary Seitz)
- By-Law No. 08-4398 – By-law to appoint a Committee of Adjustment for the Town of Ingersoll
- By-Law No. 08-4399 – By-law to authorize temporary borrowing for the year 2008
- By-Law No. 08-4400 – By-law to authorize site plan agreement VW Conn Homes Ltd. And Reeves Realty Corp.

And that constitutes the first and second reading of the by-law.

CARRIED

Moved by Councillor McLeod; seconded by Councillor Hunt

CO8-12-016 That By-law No. 08-4396 – 08-4400 be now read a third time, passed signed and sealed and that this constitutes the third reading.

CARRIED

GENERAL COMMENTS

Gene McLaren provided a verbal update on the status of the signage for the Thames Street Bridge in regards to the Load Limit.

John Phillips noted that the Christmas tree pick-up will begin on January 7, 2008. He also noted that trees can also be taken to the Pemberton Street depot.

Councillor Lesser encouraged residents to shop in Ingersoll over the holiday season and wished everyone a Merry Christmas. He also noted that he enjoyed his first term in Council.

Councillor Hunt also wished everyone a merry Christmas and a safe holiday and asked to receive a report on the accounting for the Festival of Lights.

Councillor McLeod wished residents a happy holiday and made note for travelers to take care on the roads this season.

Councillor Van Kooten-Bossence wished residents a happy holiday and best wishes for the New Year. She also made note that she had an enjoyable first term with Council and she passed along her congratulations to everyone who worked on the Festival of Lights.

Councillor Fortner commended Council and Town staff for their achievements during 2007. He also asked residents to remember those in need this Christmas season and to please make a

donation to the local Salvation Army and/or InterChurch organizations. Councillor Fortner is looking forward to the challenges in 2008 and wished residents the best of the season.

Deputy Mayor Freeman expressed his thanks to all who volunteered for the Rotary Parade, the Festival of Lights Committee and the Santa's Village and for all of the work done throughout the year by Town staff. He wished everyone a Merry Christmas and Happy New Year.

Mayor Holbrough highlighted the numerous events that had taken place over the month of November including the James McIntyre Poetry Contest, the robotics challenge, and his visit to Japan. He sent forth his congratulations to the Festival of Lights Committee and made note that the County will start on the 2008 budget on Wednesday night, which should be passed by the middle to the end of February. Mayor Holbrough wished residents a Merry Christmas and an enjoyable year and also made mention that he looks forward to the challenges and expectations of 2008.

NEXT REGULAR MEETING OF COUNCIL

**Monday, January 14, 2008
6:00 p.m.**

LEGAL & PERSONNEL

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Fortner

C08-12-017 That Council do now go into Committee of Whole in Camera pursuant to Section 239 (2) of the Municipal Act, 2001, as amended, to discuss the following legal and personnel matters:

- a) Minutes
- b) Personnel - Treasury Report – T-012/08
- c) Treasury Report (Pending Tax Sales) – T-009/08
- d) Purchase of Town Owned Land

CARRIED

8:52 p.m.

Moved by Deputy Mayor Freeman; seconded by Councillor Lesser

C08-12-018 That the Committee do now rise.

CARRIED

9:30p.m.

BUSINESS ARISING FROM LEGAL & PERSONNEL

Moved by Councillor Lesser; seconded by Councillor McLeod

C08-12-019 That the Treasury Staffing Report T-012/08 be received and further that the request to create a new full time position (Accounts Payable/Accounting Clerk) effective January 2, 2008 be approved.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser

C08-12-020 That the Treasury Report T-009/08 be received and the request for tax registration procedures effective January 1, 2008 be approved.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Lesser

C08-12-021 That the signed Agreement of Purchase and Sale (Form 100); the Seller Customer Service Agreement (Form 201) as amended and the Confirmation of Co-operation and Representation (Form 320) between The Corporation of the Town of Ingersoll and 970785 Ontario Inc. dated November 28, 2007 in regards to the offer to purchase that portion of closed West Street in the amount of \$10,000 be received and approved.

ADJOURNMENT

On motion, Council adjourned at 9:35 p.m.

Paul Holbrough, Mayor

Elaine Clark, Clerk