

Ingersoll Safe Cycling Committee - MINUTES
November 8th 2018 - Town Hall - JC Herbert Room

Present: Sam Horton Brian Petrie
Costantino Mongelli Annette Riley
Kyle Stefanovic Meagan Lichti
Fred Freeman John Bell

Regrets: Angila Peters Darryl Capern
Fred Freeman Sandra Lawson
Jeremy Wilson

1. Introductions, Welcome

- Welcome Eric Berridge

2. Acceptance of Agenda

1st Megan Lichti, 2nd Kyle Stefanovic. Carried

3. Approval of October Minutes. Business Arising

1st Megan Lichti, 2nd Fred Freeman. Carried

Bike Salvage and Repairs program update – police actions bikes & police services board

-Concerns raised over risks involved with repairing the bikes and giving them out to public. In the event of an accident, it isn't to fall to bike repair person. **Action:** Kyle to share a copy of the indemnification clause example provided from the insurance copy.

-Police auction bikes/Police services board involvement: There is an opportunity to have those police auction bikes come back into the community through this program, have them repaired and back out. **Motion: Bring this request up at a meeting to see if there is interest at the police services board and see if there is further information required. 1st Brian Petrie. 2nd Megan Lichti. Carried.**

- Budget: itemized budget from last year expenditures (**attached**). This year the revenue will go to equipment. It will essentially self-funded.

4. Membership Update – New members and Application Process

- 1st Concern: Application process is onerous. **Action:** Kyle: clarify what the official application is from Michael. Share the 1 pager. New members on hold until the new council process will start, then this committee is reformed.

- 2nd concern– Police Check – should we ask? **Action:** Talk with Michael about a blanket letter/wording to request screening.

5. Public Health Update

- Nov 22 forum with talks of county-wide strategy. Overall feeling from partners is excitement about opportunity to share information and resources.

- - Oxford County Injury Prevention - Source for Sports providing adjustable helmet, order is due. Request for helmet money budgeted from committee to go towards Ingersoll suppliers. Next year, larger OCIP group will rotate to Ingersoll supplier.

6. Family Cycling Day Update – Minutes of Last Meeting are attached

- We have had the first meeting, the events will remain the same as last year. Planning committee to continue with planning. Date of event: June 1st. Advanced rides in the morning, rec ride and children's ride will mesh together. Planning meeting minutes attached. Next planning meeting is November 26 @ Pharmasave 3rd floor boardroom.

7. Share the Road – Application for Silver

- got started on the application for the silver award. **Attached** – report from last event of what we need to go do obtain Silver. 2020 is not out of reach for Silver. Proceeds from family day event: infrastructure and equipment, little things that will make us attractive to cyclists.

8. Bike Trail – Counter Update Kyle

- Ingersoll trail has a counter up – there for testing purposes. They cannot be calibrated to capture all traffic, they can only capture traffic at a single time. Also trying to figure out how it will work in the cold weather. We want to know it's all working properly before we move out more counters and go forward collecting data. Testing phase for now.

9. OPP Involvement – Officer Volunteer

- Will be involved in Family Day Event. We would like to see an officer on this committee. Is this a request through the services board? What can we do to request for specific concerns that this committee has (no helmets, enforcement on paved trails, patrols going through those areas)? What can this committee do to advocate for those patrols and volunteer? There are concerns over parking on bike lanes, adults operating bicycles on town sidewalks, disregard for the rules of the roads. We want an officer at the table. Consistent – but not consecutive. **Motion: motion to request the police services board, Fred, request for the member of the OPP to be assigned to sit on the committee quarterly to talk about issues noted, starting March 2019.** When we set the mandate of this committee, look to add an officer to the committee.
- Have we approached the OPP on if they are willing to enforce speed limits on paths? Brought up at Oxford Cycling Advisory Committee – what are other municipalities doing? If we have a 20KM/HR – are other townships going to do the same thing? Discussion: defining 'trails'. Providing Education. Once the signage was in place and by law set, then the OPP can enforce. Council will need to create a bylaw based on the motion/recommendations from committees. We can recalibrate counters to capture bike speeds/traffic. This can be data used as support for committee recommendation. Scheduled for the spring.

10. New Business

11. Adjournment. Next Meeting: December 13th 2018

Ingersoll Family Bike Day - June 2, 2018

As of June 15, 2018

Revenues

Sponsorship Unifor Local 2163	\$150.00	
Sponsorship Lions Club	\$250.00	
Sponsorship St. Johns Lodge 68	\$250.00	
Sponsorship King Hiram Lodge 37	\$250.00	
Sponsorship Unifor Local 88	\$1,000.00	
Sponsorship Martinrea Automotive Systems	\$250.00	
Donation -Gord Lesser	\$250.00	
Silent Auction	\$740.00	
Donations at the event	\$792.65	
Registrations at the event	\$300.00	
Registrations online	\$589.53	
50/50 Draw	\$72.50	Have not received yet

Total \$4,894.68

Expenses

Ontario Bike Summit in Toronto	\$ 1,978.91	not related to the Family Bike Day
Safe Cycling Social Media	\$ 396.00	not related to the Family Bike Day
Ride Bike to School Flyer	\$ 78.22	not related to the Family Bike Day
Family Bike Day - Supplies	\$ 231.35	\$1,373.37 Family Bike Day Expenses Todate Less than \$2,000
Family Bike Day - Ad	\$ 44.00	
Family Bike Day - Food Supper Club	\$ 203.72	
Family Bike Day - Balloons	\$ 40.00	
Family Bike Day - Candy	\$ 52.80	
Family Bike Day - Orco Signs	\$ 801.50	

Total \$3,826.50

Chq for Eva \$4,895.00



Ingersoll Family Cycling Day - Ad Hoc Planning Committee

Minutes - Chair - Sam Horton representing Ingersoll Safe Cycling

Date: Monday - October 29th, 2018 - 7:00 pm to 8:30 pm

Location : Pharmasave - 19 King St E - 3rd Floor Boardroom

Present:

Kim Overton, Jane Cole, Rick Brokenshire, Jason Anaka, Scott Naisbitt, Kevin Bylsma, Nancy Nadalin , Annette Riley, Jane Naisbitt, Tim Lobzun, Gord Lesser, Fred Freeman

- . (1) Welcome and Introductions : An introduction was completed by all members.

- (2) Sam provided a history of the event, the hierarchy of committee as it relates to the Ingersoll Safe Cycling Committee.

- . (3) Date, Location, - The date was agreed to be Saturday June,1st 2019 and the location is to be at Centennial Park.

- . (4) Proceeds for 2019 - Bikes, cycling accessories, infrastructure enhancements was discussed and the committee was in agreement with these suggestions for the distribution of the proceeds. Connecting those who need bikes and accessories was discussed and Nancy brought forward the idea of applying from the rec centre. Fusion Centre and Big Brothers and Big Sisters was also considered.

Rick inquired about the budget information from last year. The Town has provided the information and the cost is \$2405.35. Ingersoll Safe Cycling Committee Budget The tent and wine was an additional \$1100.00 - (Provided from the Ingersoll Economic Development Budget) *** Please note, this is the amount does not include the contributions of the service clubs, Mason Lodges,



registration fees, and businesses. 4900.00 was provided to the Ontario Service Dogs to assist Ava.

(A full break down of all expenses and incomes probably could be made available upon request from Iryna Koval - Town Treasurer Dept.

- (5) Donations and sponsorships were discussed, Jason is willing to promote “Jump Start for Kids” through his corporate contacts with Canadian Tire. Jason provided a general overview of the program and how it may be utilized for this event. Jason will proceed with further inquiries. The Jump Start program coincides with Bike Month so there is reason to believe this is good start.

Gord suggested that any corporate donations or sponsorships be requests as soon as possible. This allows the larger businesses and corporate entities in Town to be able to commit to the event financially.

Action Item : Sam was asked to prepare a memo that may be provided to the businesses that may be used as a means of communicating the request for sponsorship or donation.

- (6) Events 2019: A lengthy discussion took place in relation to the events to be considered for this year. It was decided that the events would be championed by individuals on the committee as follows:

(a) Ingersoll Big Cheese Challenge - Sam and Annette

Sam and Annette will look at a 45 km, 100 km, and 160 km ride for advanced riders

(b) Recreational Ride - Rick, Scott, and Gord

The ride last year was discussed and some ideas presented for this year.

(c) Little Cheese Ride - Children’s Ride - Nancy and Jane N.

(d) Bike Swap Event - Tim L.



(e) Wine and Cheese Event - Kim O. and Jane C.

(f) 50/50 draw - to be announced

(g) Silent Auction - BIA - Gord

(h) Meal - Janice Maltby

(i) Marketing and Advertising - Fred F.

There were many excellent ideas around the table to ensure the community is aware of the events. This included mail outs to the schools emanating from the Rec Dept, mail outs from Erie Thames, posters, banner, and social media. Tim suggested more visual signage was in order.

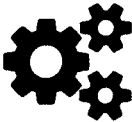



It is suggested that committee members look at their areas and begin the planning the process specific to their area of interest.

Next Meeting - November 26th, 2019 - 7:00 pm

Adjournment - 8:45 pm

INGERSOLL IS A BICYCLE FRIENDLY COMMUNITY



	Progress	Priorities for improvement
<p>Engineering</p> 	<ul style="list-style-type: none"> • Good local Complete Streets Policy with standards for future infrastructure. • Some cycling infrastructure available with more planned for the near future. 	<ul style="list-style-type: none"> • Undertake a bike parking inventory and install bike parking where required. • Ensure cycling infrastructure reaches major trip generators like downtown and the GM Plant
<p>Education</p> 	<ul style="list-style-type: none"> • Some in-school cycling education programs • Good variety of partnerships to bring more cycling education to the community 	<ul style="list-style-type: none"> • Expand availability of Commuter Cycling Courses and cycling education for youth and adults • Increase public awareness efforts through expanded partnerships
<p>Encouragement</p> 	<ul style="list-style-type: none"> • Excellent Bike Month efforts and ongoing cycling promotions with multiple partners • Good and growing cycling community 	<ul style="list-style-type: none"> • Consider hosting a marquis cycling event – ie a Tour de Oxford or Open Streets event. • Host Mayor and Councillor-led rides to increase visibility of cycling in the community
<p>Enforcement</p> 	<ul style="list-style-type: none"> • Good local bylaws protecting cyclists • Some positive ticketing efforts and good interactions with law enforcement and the cycling community 	<ul style="list-style-type: none"> • Expand officer bike patrols. • Institutionalize proactive collision reporting between Police and City Staff
<p>Evaluation and Planning</p>	<ul style="list-style-type: none"> • Strong Active Transportation Planning documents • Good Complete Streets Policy 	<ul style="list-style-type: none"> • Ongoing data collection necessary to show progress. Invest in permanent counters. • Consider expanding infrastructure plans through 2019 to take better advantage of provincial funding opportunities.



- Strong, program-centred Cycling Plan through to 2019

- Undertake community surveys to understand travel patterns and preferences among the community

For more information, visit www.sharetheroad.ca/bfc

KEY STEPS TO SILVER

Implement programs to better track the number of cyclists in Ingersoll on an ongoing basis, including installing permanent bike counters

Expand the availability of high-quality cycling infrastructure throughout the community – prioritize at least one complete East-West and North-south route in the short term.

Expand encouragement efforts to include a marquis event like an Open Streets Event or something similar – focus that event on families and every day cyclists.

Expand public awareness campaigns by utilizing existing resources like Share the Road's 1m safe passing and lights on bikes campaign.