

Ingersoll Safe Cycling Committee - MINUTES
March 14th 2019 - Town Hall - JC Herbert Room

Present: Sam Horton
Fred Freeman
Meagan Lichti
Sandra Lawson

Brian Petrie
Sam Horton
Annette Riley (guest)

Regrets: Kyle Stefanovic
John Bell (guest)

1. Introductions, Welcome – 6:35pm

2. Acceptance of Agenda

1st Brian Petrie

2nd Fred Freeman

CARRIED.

3. Approval of February Minutes. Business Arising

1st Meagan Lichti

2nd Sandra Lawson

CARRIED

Bell Street Cycle Lane Recap

Discussion: Comments were passed on. Prequalification for contractors, unsure whether it's out for tender. It's understood to have been a provisional item and can be removed without penalty.

Douglas Carr Trail Recap

Discussion: loved name! Museum board agrees!

4. Bike Salvage and Repairs program update – police actions bikes & police services board involvement

Discussion: Taken to the police services board meeting. Meetings are held the last Monday of the month – March 25th the next date.

Discussion: Permission to advertise on Town of Ingersoll Website and Ingersoll Facebook page? Consideration around Heart FM involvement – write up and send to Heart FM. Once we have an agreement on the message, this will be shared from Town's social media platforms and sent to the county/heart FM. Agreement around have clear/concise messaging. Search continues for bike repair person.

Discussion: the OPP have ownership of these bikes and are not able to donate to any one municipality because they are collected from all over the county. But the proceeds are donated to local police service board. Would Ingersoll police services board like to donate the proceeds?

Action: Sam to forward messaging/write up to Jessica to post

Action: Sandra to check in with county to see if they are doing any advertising for bulk pick up.

Action: Sam Horton to write memo to police services board requesting the donations.

5. **Membership Update – New members and Application Process**

Discussion: Michael Graves will be doing report on committees and board. Process: Report to go to Council – Council to review mandates – Advertise committees – Appoint members.

6. **Public Health Update**

Discussion: formalizing oxford county road safety committee – looking at getting data reports together. Collision database; fatalities and serious injuries/serious collisions. Want to identify top 5/10 issues – are there any trends. Decided to keep committee fairly small for now – at this point it may just be a collaboration. Interested in the cycling accident data – nice to establish training, coordination of efforts/funds to address the data.

Discussion: Oxford County Injury Prevention Team partnered with county housing. Go into a high risk area and bring them a day of free activities. Completed Woodstock and Tillsonburg, looking to do Ingersoll this July. Looking at Thames St North near Legion. Suggested to ask the Cadets. Free bike give away.

7. **Family Cycling Day Update – Full briefing and committee critique. Sam/Annette – Forms for authorization.**

Discussion: refer to meeting minutes (attached).

Discussion: Jump Start – Nancy Nadalin to look into funding for programming.

Discussion: Advertising event, Eventbrite information ready.

Action: Jessica to upload links to website/Facebook.

Action: Sam to update titles of the events to include ‘cycling’ and resend out

Discussion: Sam and Annette have checked out routes. They will pass on barriers/concerns and exact KMs. Forward on to Sandra to compare with county repair/maintenance schedules.

Action: Sandra to notify other municipalities of this ride and get markings on the road with not long lasting paint – ideally paint arrows on the road. Signs blown over last year. Ideally 3 colours to indicate the 3 different lengths of challenges. Spray paint should be enough. Orange, white, and yellow discussed.

Discussion: rest stations. Tavistock Arena. Upper Thames brewery is prepared to have one of their locations as a rest stop. Sobey's in Tillsonburg, Richies in Norwich.

Action: Kyle to follow up with Tavistock - arena or Queens parks pavilion?

Discussion: Not a race, ride only!

Discussion: Annette has sent out invitations to other cycling clubs. 14 clubs.

Action: Is Kyle prepared again to assist with stray cyclists again?

Discussion: Fusion to complete poster/advertisement.

Discussion: Sam met with the BIA to tell them what we are doing and how they can get involved. BIA is updated. Sam has given Kathleen the business letter (**attached**)

Discussion: Sam to pass out donation information to local service clubs.

Action: Jessica to post donation information on website/Facebook.

Discussion: Authorization Form (**attached**) to go out - Rec centre, fusion, and big brothers will take registry of who needs bikes. Only members of this committee can authorize one of these bikes. Form and Receipt will come to town, Iryna will pay out from proceeds for the bike.

Follow Up: How do we decide who gets what bikes? There needs to be some kind of screening process. New Bikes are available here in Ingersoll so maybe make the used bikes available elsewhere.

Discussion: Fusion Centre agreed to do audio/visual on the day of and the marketing/posters.

Fusion has not had the repair station for over a year.

Action: Craig though the repair centre was stored at the parks department – Kyle to follow up.

Discussion: Sam approached local restaurants (Jokers Crown, Dino's, Heavenly Sweets, etc.) How is your town friendly to cyclists? We don't have a lot of business friendly to cyclists. Ontario by Bike says: Make yourself know, have bicycle tools available, staff aware of the routes and that pamphlets are available in your business. More discussion to follow...ensure the message is clear that bicyclists coming to town is beneficial to business and our community!

Discussion: should we put on a meal? Kiwanis will do hot dogs/hamburgers for kids, Local ING doing power bars, fruit, granola bars, etc. Provide snacks then push them downtown – where the options are and then we don't take/compete with business.

Action: Jessica to formulate links with overnight options/accommodations – Ontario by bike 'bike friendly locations' – Comfort Inn and Elm Hurst are listed. Include camp sites too.

Motion: Accept all family cycling day forms –1st Brian Petrie, 2nd Meagan Lichti.

8. Share the Road – Application for Silver Update & Recommendations

Discussion: one last meeting needs to come to get recommendations for September. Looking for 3-5 priorities to work towards. Small ad hoc committee will bring these priorities forward.

9. Trail Committee – any info that is pertinent to this committee

Discussion: No Updates.

Action:

10. Trail Opening Ceremonies – May 11, 2019

Discussion: Another meeting on the 22nd of March – Kyle sent invite. It's at the county. More marketing people. Invitations to follow.

Action: Kyle to submit report to council to name trail, then jump on sign making!

11. Bike Month Activities / Jump Start / Sollgood

Discussion: Should we have a cycle event that ends or starts at Sollgood when it is running.

12. Repair Station Update

Discussion: reference Family Day updates (Item #7.)

13. New Business

Bike Summit

Discussion: Bike Summit April 1st and 2nd – Sam Horton and Kyle.

ROMA Update

Discussion: Met with current minister of Transportation, shared our view on mandatory bike helmets – not interested.

Ontario By Bike

Discussion: Log in! Great info! Ingersoll featured for Cheese Trail. Great assistance for local business to be bike friendly.

Gravel Road Cycling Survey

Discussion: Road you ride gravel wise, encouraged to complete this survey. 45th Line, Queen Street extension that runs past two eyes, this should be a trail we look at. Giant Bike is coming April 14th to Long Point adventures, demo day.

14. Adjournment. Next Meeting: April 11th 2019



Ingersoll Safe Cycling Committee Agenda

March 14th- 2019 - 6:30 pm

JC Herbert Room - 130 Oxford St - Town Hall - 2nd Floor

- (1) Welcome and Introductions
- (2). Acceptance of Agenda
- (3). Acceptance of February Minutes. Business Arising
- (4). Bicycle salvage and Repairs program update - Police Auction Bikes
Police Services Board involvement
- (5) Membership update - new members and application process
- (6) Public Health - update - Meagan
- (7) Family Cycling Day update - Full briefing and committee critique -
Sam/Annette - Forms for authorization
- (8) Share the Road - Application for Silver - Update and recommendations
- (9) Trail Committee - Any info that is pertinent to this committee

- (10) Trail opening ceremony - 11 May 2019]
- (11) Bike Month activities/ Jump Start/ Solgood/
- (12) Repair Station update
- (13) New Business
- (14) Adjournment



The Ingersoll Safe Cycling Committee Presents: **The Ingersoll Big Cheese Challenge**

June 1st 2019

Family Day Corporate and Business Participation

Dear Supporter:

Once again our committee is bringing our community together to enjoy a day of cycling. This town is steeped in history as it relates to the cheese industry. Our theme will revolve around the cheese industry and cycling history. The events include something for every level of cycling ability. Our goal this year is to provide new safe bicycles and safety accessories to every child in Ingersoll who would like to enjoy the freedom of riding their own bicycle and may otherwise not have the means of obtaining a bicycle due to circumstances beyond their control.

Events:

Big Cheese Challenge - This event is for experienced riders and will include a 45 km, 90 km and a 160km road ride throughout Oxford County. Registration required. **\$60.00 per rider** - Starts at 7:00 am

The Family Cheese Ride - This theme event is geared to those who wish to take a slow cruise around the Town of Ingersoll to take in the sights with like minded cyclists. **Free -Starts at 10:00 am**

Little Cheese Challenge - This event is geared toward our children and will stay within the confines of Centennial Park. **Free Starts at 10:30 am**

Bike Swap and Repair - This event allows for those to either pick out a bicycle or exchange for a bicycle that is a better fit for their needs. **Free - All during the events**

50/50 Draw and Silent Auction will also be included in the day Your support would be appreciated whether it be a cash or item donation, volunteering at the event, sponsoring an event, or just coming out for a ride. - **Tickets available 7:30 am to 12:30 pm**

All proceeds from the event will be used to purchase new bikes for those who may otherwise not experience cycling due to financial constraints.

For more information please contact Sam Horton -

Ph 226-228-4630 or sam.horton@rogers.com

Sincerely: Sam Horton - Chair of the Ingersoll Safe Cycling Committee



Authorization to Obtain Bicycle(s) and/or Cycling Accessories from Canadian Tire - Ingersoll

The Ingersoll Safe Cycling Committee authorizes the holder of this form to obtain the following items from the Ingersoll Canadian Tire on or before the 30th of June 2019

The cost of a single bicycle cannot exceed 160.00
Accessories cannot exceed - 50.00

Two signatures required

Bicycle - Number of bicycles authorized _____ Initials
Authorized by _____

Accessories - Helmet, reflectors, bells, lights

Authorized by _____

Only original forms signed in Blue Ink will be accepted by the staff at the Canadian Tire.

Contact : Ingersoll Safe Cycling Chairman - Sam Horton - 226-228-4630