

THE CORPORATION OF THE TOWN OF INGERSOLL

Invites applications for the position of

Facility Maintenance Worker

Permanent Full Time

Reporting to the Manager of Operations, and Director, the Facility Maintenance Worker is responsible for the daily cleaning and maintenance of the Victoria Park Community Centre.

Specifically, the Facility Maintenance Worker is responsible for:

- Daily cleaning and maintenance of the Victoria Park Community Centre ie. Floor Maintenance, Washroom Cleaning, Surface Cleaning, Wall Surface Cleaning, Cleaning Windows, Emptying Garbage and Recycling Containers, etc.
- External Grounds Maintenance ie. Power Washing Entrances, Cleaning Windows, Garbage Pick-Up, Grass Cutting & Trimming, Flower Bed Maintenance Snow Removal, etc.
- Daily, weekly, monthly facility, equipment checks and maintenance logs (Fire Safety Equipment, Lighting, Risk Management – Sidewalk Snow Removal, Health and Safety Inspections and Regulations)
- Stocking janitorial and washroom supplies daily
- Repair or make arrangements for building and equipment repairs
- Respond to facility related requests from the Manager of Facility Operations, and Victoria Park Senior Staff
- Prepare VPCC for Special Events and Programs (Facility cleaning, set-up, tear-down, enforcement of liquor and fire regulations, etc.)
- Ensure adequate heating, ventilating and air conditioning in the Centre, adjust controls as necessary
- Perform Maintenance Work at other municipal-owned facilities, including the Arena, Fusion Youth Centre, or the Park Shop to meet operational needs

Qualifications

We are seeking individuals that take pride in their work, demonstrate a strong work ethic and can operate independently. Additional requirements include:

- Grade 12 Diploma or GED
- Certified Pool Operators designation is considered an asset
- Previous maintenance experience including the operation and maintenance of outdoor lawn equipment
- Experience in minor plumbing, carpentry, painting, mechanical and electrical repairs an asset
- Demonstrated ability to be a team player who is able to establish effective working relationships with VPCC Staff, Community Groups, Facility Partners, and the General Public
- Strong public relation skills and effective written and oral communication skills
- Standard First Aid and CPR Level C certification.
- Valid Ontario's G driver's license.
- A clear Criminal Record Check
- Physical capability to perform all essential job duties including lifting/carrying 0-25 kg, standing for prolonged periods, climbing stairs and ladders, crouching, kneeling, bending, twisting, and operating power tools and machinery.

Wage Information:

Probationary Rate: \$23.99 per hour

Job Rate: \$24.84 per hour

Benefits and pension in accordance with the Collective Agreement and Town of Ingersoll policies.

Rotating Days and Afternoon Shift – 2 weeks per shift

Flexible Work Schedule (Possible Evenings and Weekends – Special Events)

40 hours per week

Member of CUPE Local 107

To explore this exciting opportunity further, qualified candidates are invited to submit their application, in confidence, to the attention of the HR Coordinator by **January 22nd, 2020**.

Bridget Kirwin
HR Coordinator
Town of Ingersoll
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The Town of Ingersoll is an equal opportunity employer and will make accommodations available to applicants with disabilities upon request and throughout the entire recruitment process.

While we appreciate all applications received, only those invited for an interview will be acknowledged. Personal information submitted is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine suitability for the position advertised.