



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, June 11, 2018, 6:00 p.m.**

Council Members Present:

Councillors: Comiskey, Franklin, Freeman, Bowman, Lesser, Petrie and Van Kooten-Bossence

Staff Present:

William Tigert, Chief Administrative Officer
Iryna Koval, Director of Finance/ Treasurer
John Holmes, Fire Chief
Kyle Stefanovic, Director of Community Services
Sandra Lawson, Town Engineer
Shannon Vanderydt, Chief Building Official
Danielle Richard, Deputy Clerk

Media Present:

Rogers TV

Call to Order

Mayor Comiskey is in the chair and opens this meeting of Council at 6:06 p.m.

Disclosures of Pecuniary Interest

Minutes of Council Meeting

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-06-178 THAT the minutes of the Regular Council meeting held on May 14, 2018 be adopted.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-06-179 THAT the Council Committee minutes 1 through 5 be received as information.

CARRIED

Accounts - Resolution

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-06-180 THAT the Cheque Disbursement Sheets for the month of May 2018 be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-06-181 THAT Council do now go into Committee of the Whole. Council in Committee of the Whole, Councillor Franklin in the Chair.

CARRIED

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-06-181 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-06-182 THAT THAT the Council of the Corporation receives Report Numbered as A-020-18 as information.

AND FURTHER THAT Council approve a contract extension for Campbell Strategies for a period of six (6) months.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-06-183 THAT report B-013-18 be received as information.

AND THAT Council support the interim use of a holding tank at 429 King St. W.

AND THAT Ingersoll Christian Reformed Church revise their currently approved site plan through the appropriate process and register the haulage agreement on title.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-06-184 THAT report B-014-18 be received as information

AND THAT Council directs staff to proceed with the public meeting for the new building permit fees as required under the Building Code Act, 1992.

AND THAT Council directs staff to implement the new fees effective July 1, 2018.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-06-185 THAT staff report C-025-18 be received as information.

AND THAT Council directs the Mayor and the Clerk to sign documentation to transfer 154 Canterbury Street being Parts 1 and 2 on reference plan 41R-8333 to the County of Oxford.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-06-186 THAT staff report C-026-18 be received as information.

AND THAT Council approve the exemption to By-Law No. 01-3989 to allow three dogs on the premises of 137 Skye Street, subject to the applicant, Ms. Fleurant, entering into an agreement including the conditions detailed in this report.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-06-187 THAT staff report C-027-18 be received as information.

AND THAT Council Approve Southwest Primary Care Alliance's Funding Request for \$1,500 and does not approve Barry Travnicek's MS Bike Tour sponsorship request for \$50.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-06-188 THAT staff report C-028-18 be received as information.

AND THAT Council directs the Mayor and Clerk to sign a pre-servicing agreement developed by the Town's legal counsel for the Golf Estates Subdivision to the satisfaction of Town Staff.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-06-189 THAT report Number CS-019-18 be received as information.

AND THAT Council adopts the RZone Policy for the Community Services Department and that the policy is effective immediately.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-06-190 THAT the Council for the Town of Ingersoll receives staff report OP-018-18 as information.

AND FURTHER THAT Council approve the Cemetery Board's request to have the Town Engineer provide project management services for the restoration of the mausoleum.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-06-191 THAT report Number OP-019-18 be received as information.

AND THAT No Parking be bylawed on the west side of Chatfield Street from 130 metres north of Chamberlain Avenue to 150 metres east of Hollingshead Road.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-06-192 THAT Report No. T-015-18 be received for information.

AND THAT the Fees or Charges Schedule "A" as detailed in Appendix "A" to be approved and adopted by By-law # 18-5001.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-06-193 THAT report CP 2018-154 be received as information.

AND THAT Council of the Town of Ingersoll supports a 2-year extension to the draft approval of the Sifton Properties Limited Subdivision, (SB 14-02-6), for lands described as Part Lot 19, Concession 1 (West Oxford) in the Town of Ingersoll to June 30, 2020.

AND FURTHER THAT this decision be communicated to Oxford County.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-06-194 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Mayor Comiskey; seconded by Councillor Franklin

C18-06-195 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

CARRIED

Planning Report/Public Meeting

Mayor Comiskey declared the public meeting to be open at 7:01 p.m.

Ron Versteegen, Senior Planner, County of Oxford gave a review of the Community Improvement Plan CP 2018-151.

The Mayor asks if there are any questions from Council.

Councillor Petrie asks if there was any feedback to the public meeting that was held.

Ron Versteegen responds that there were four (4) members of the public that attended the meeting.

The Mayor opens up the floor to the public for questions – there are no questions from the public.

The Mayor asks if members of Council have any further questions about the CIP for clarification purposes as a result of questions/issues raised by the Public – there are no further questions from Council.

Mayor Comiskey declares the public meeting to be closed and calls the June 11, 2018 Regular Council meeting back to order at 7:10 p.m.

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-06-196 THAT Planning Report CP 2018-151 be received as information.

AND FURTHER THAT the Council for the Town of Ingersoll adopt the Town of Ingersoll Community Improvement Plan dated June 11, 2018.

AND FURTHER THAT a By-law to enact the Community Improvement Plan be brought forward for Council consideration.

CARRIED

Delegations & Presentations

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-06-197 THAT the Council for the Town of Ingersoll receives the presentation from the Future Oxford Partnership as Information.

CARRIED

Consideration By-Laws

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-06-198 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

18-4999 through 18-5008

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-06-199 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-06-200 THAT by-laws 18-4999 through 18-5008 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, July 9, 2018, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-06-201 THAT Council do now go into Committee of the Whole at 9:00 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of Closed Session Meeting on May 14, 2018
- 2) Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board
- 3) Section 239 (2) (d) labour relations or employee negotiations
- 4) Section 239 (2) (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value (ERTH's financial statements)

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-06-202 THAT Council do now rise out of the Committee of the Whole from a Closed Session meeting at 10:05 p.m.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-06-203 THAT the Closed Session Council meeting minutes from May 14, 2018 be adopted as presented.

CARRIED

Adjournment

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-05-177 THAT the Council for the Town of Ingersoll adjourns the June 11, 2018 Regular Meeting of Council at 10:07 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk