



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, March 6, 2017, 6:00 p.m.**

COUNCIL MEMBERS PRESENT:

Mayor Comiskey

Deputy Mayor Fred Freeman

Councillors: Bowman, Franklin, Lesser, Petrie and Van Kooten-Bossence

Staff Present:

William Tigert, Chief Administrative Officer

Ann Wright, Deputy Clerk

John Holmes, Fire Chief

Bonnie Ward, Director of Parks and Recreation

Sandra Lawson, Town Engineer

Media Present:

Brian Donlevy, Reporter for Easy 101 Radio

Tyler Chute, Youth Volunteer, Fusion Youth Centre

Call to Order

Mayor Comiskey opens this meeting of Council at 6:03 p.m.

Disclosures of Pecuniary Interest

None declared

Minutes of Council Meeting

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-03-054 THAT the minutes of the Regular Council meeting held on February 13, 2017 be adopted.

CARRIED

Minutes of Council Committee Meetings

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-03-055 THAT the following Council Committee minutes be received as information:

- 1) Minutes of the BIA meeting on January 10, 2017
- 2) Minutes of the Economic Development Committee meeting on February 2, 2017
- 3) Minutes of the Harvest Festival meeting on January 25, 2017
- 4) Minutes of the Museum meeting on January 19, 2017
- 5) Minutes of the Safe Cycling on January 12, 2017
- 6) Minutes of the Upper Thames River Conservation meeting on January 24, 2017

CARRIED

Correspondence – Note & File

Moved by Councillor Lesser; seconded by Councillor Petrie

C17-03-056 THAT the Note and File Correspondence items 1 and 5 be received as information.

CARRIED

Accounts - Resolution

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-03-057 THAT the Disbursement Sheets for the month of February 2017, be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-03-058 THAT Council do now go into Committee of the Whole, Council in Committee of the Whole, Councillor Lesser in the Chair.

CARRIED

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C17-03-059 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-03-060 THAT the Council for the Town of Ingersoll receives report C-010-17 entitled *Motor Vehicle Accident – Wellington & Concession Rd.* as information.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-03-061 THAT the Council for the Town of Ingersoll receives report R-005-17 entitled Town of Ingersoll Canada Day 150th Celebration – Sat. July 1, 2017 as information;

AND FURTHER THAT Council approves up to \$5,000 to be spent on daytime and evening entertainment during the Canada Day Celebrations and directs staff as to the type of entertainment to be booked.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-03-062 THAT the Council for the Town of Ingersoll receives Report No. T-006-17 entitled Council Remuneration and Expenses for the year ended December 31, 2016 as information.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-03-063 THAT the Council for the Town of Ingersoll receives the Treasury Department Report T-007-17 as information;

AND THAT Council approve allocation of the part of the 2016 operating surplus as follows:

- a) A transfer of \$23,398 to the Unfinanced Industrial Lands Reserve
- b) A transfer of \$182,982.02 to the Building Inspection Reserve
- c) A transfer of \$15,000 to the Engineering Reserve

Transfers total: \$221,380.02

CARRIED

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C17-03-064 THAT the Council for the Town of Ingersoll approve the Development Charge indexing of 3.7% effective April 1, 2017 in accordance with the Development Charges By-law #14-4760.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-03-065 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Mayor Comiskey; seconded by Councillor Franklin

C17-03-066 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

CARRIED

Notice of Motions

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-03-067 WHEREAS Automated External Defibrillators are used to treat sudden cardiac arrest and have been proven to be life-saving during the waiting time period for emergency services;

AND WHEREAS for every minute a person in cardiac arrest goes without being successfully treated by defibrillation, the chance of survival decreases by 7 percent in the first minute, and decreases by 10 percent per minute as time advances past 3 minutes;

AND WHEREAS Andrew Stoddart, a 15 year old boy, passed away while playing soccer in Kintore, Ontario, an AED on site may have increased his odds of survival. Andrew's Legacy foundation has currently purchased 22 AEDs for across Oxford County, including all three elementary schools in Zorra Township;

AND WHEREAS Thames Valley District School Board has yet to put together a policy for having AED's in place in all, or any, of their public elementary and secondary schools;

THEREFORE BE IT RESOLVED THAT the Town of Ingersoll requests that the Premier, and Minister of Education, develop a policy that makes it mandatory for all schools and school boards in Ontario, including the Thames Valley District School Board, that allows individual elementary and secondary schools to have an AED installed in their schools;

AND THAT the Town of Ingersoll request that the Thames Valley District School Board and all other schools in Ontario develop a policy to install AEDs in all schools as soon as possible for the safety of our children.

AND THAT this resolution be sent to the Premier, Minister of Education, AMO, Thames Valley District School Board; and all Ontario Municipalities for consideration and support.

CARRIED

Councillor Petrie made the following Notice of Motion

WHEREAS ERTH Corporation is a major investment of the Town of Ingersoll;

AND WHEREAS the Town of Ingersoll is a major shareholder in ERTH Corporation;

AND WHEREAS Ingersoll wishes to have changes to shareholders agreement governing ERTH Corporation including how and why directors are chosen;

AND WHEREAS I believe Ingersoll should be a leader in this area;

THEREFORE I Councillor Petrie move that the Ingersoll council direct staff to form a policy to select our future directors for ERTH Corporation and that staff suggest similar appropriate criteria and qualifications used by other municipalities in selecting directors for similar positions.

Closed Session

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C17-03-068 THAT Council do now go into Committee of the Whole 6:31 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of Closed Session, February 13, 2017
- 2) Section 239. (2) (c) proposed or pending disposition of land by the municipality
- 3) Section 239. (2) (c) proposed or pending acquisition of land by the municipality
- 4) Section 239. (2) (b) personal matter about an identifiable individual, including municipal or local board employees
- 5) Section 239. (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-03-069 THAT Council do now rise out of Committee of the Whole from a Closed Session meeting at 6:50 p.m.

CARRIED

Planning Application – Public Meeting 7:00 pm

Mayor Comiskey declared the public meeting to be open at 7:00 p.m.

1) OP 16-09-6; ZN 6-16-11 – Town of Ingersoll

Ron Versteegen, Senior Planner, County of Oxford gave a review of the Community and Strategic Planning Report CASPO 201-56 which is in support of the application.

The Planning report recommends that the Council of the Town of Ingersoll advise the County that the Town supports the application to amend the Oxford County Official Plan (File No. OP16-09-6) to remove a garden suite as a form of backyard infill housing in Low Density Residential Areas within the Town of Ingersoll; and, that the Council of the Town of Ingersoll approve in principle the application of the Town of Ingersoll to amend the provisions of the 'Residential Type 1 Zone (R1)', as contained in the Town's Zoning By-law, to remove a garden suite as a permitted use and to remove Section 6.3, also related to garden suites, and further, to remove Section 5.6 – General Provisions for Garden Suites.

William Tigert, Town CAO and representative for the Town of Ingersoll (the applicant) – says that the Town is in agreement with the Planning report and emphasis' that the issue is with mobile units, they are not compatible infill in Ingersoll

The Mayor opens up the floor to the public for questions.

Tim Lobzun, Resident asks for clarification on what will be permitted.

William Tigert Clarifies the definition of mobile homes

Ron Versteegen further clarifies that this amendment if approved would not preclude all structures for this use, more permanent fixtures such as carriage houses or detached garages once approved through a Zone Change could be used for this purpose

Deputy Mayor Freeman states that we have to remove the term garden suites as it refers to mobile units

There are no more questions or comments from the public or Council

Mayor Comiskey declares the public meeting to be closed and call the March 6, 2017 Regular Council meeting back to order.

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-03-070 THAT the Council of the Town of Ingersoll advise the County that the Town supports the application to amend the Oxford County Official Plan (File No. OP16-09-6) to remove a garden suite as a form of backyard infill housing in Low Density Residential Areas within the Town of Ingersoll;

AND THAT the Council of the Town of Ingersoll approve in principle the application of the Town of Ingersoll to amend the provisions of the 'Residential Type 1 Zone (R1)', as contained in the Town's Zoning By-law, to remove a garden suite as a permitted use and to remove Section 6.3, also related to garden suites, and further, to remove Section 5.6 – General Provisions for Garden Suites.

CARRIED

Consideration By-Laws

Moved by Councillor Lesser; seconded by Councillor Petrie

C17-03-071 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 17-4930 – To authorize electors to use an alternative voting method (Voting by Mail) and to authorize the use of Vote Counting Equipment for the 2018 Municipal Election
- 2) By-Law 17-4931 - To authorize the execution of a Loan Agreement between the Town and property owners participating in the Façade/Signage Revitalization Loan (9678891 Canada Inc., 101 Thames St. S.)
- 3) By-Law 17-4932 - To amend by-law 15-4805 to appoint members of Council, citizens and certain employees to committees, local boards and to other positions (Business Improvement Area Board, Andrea Mulder)
- 4) By-Law 17-4933 – To adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meetings held on March 6, 2017

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-03-072 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-03-073 THAT By-laws 17-4930 through to 17-4933 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, April 10, 2017, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C17-03-074 THAT Council do now go into Committee of the Whole 7:18 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of Closed Session, February 13, 2017
- 2) Section 239. (2) (c) proposed or pending disposition of land by the municipality
- 3) Section 239. (2) (c) proposed or pending acquisition of land by the municipality
- 4) Section 239. (2) (b) personal matter about an identifiable individual, including municipal or local board employees
- 5) Section 239. (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-03-075 THAT Council do now rise out of Committee of the Whole from a Closed Session meeting at 8:04 p.m.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-03-076 THAT the Council for the Town of Ingersoll adopts the Closed Meeting Minutes for February 13, 2017 as printed.

CARRIED

Adjournment

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-03-077 THAT the Council for the Town of Ingersoll adjourns the March 6, 2017 Regular Meeting of Council at 8:05 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Ann Wright, Deputy Clerk