



## Ingersoll Business Improvement Area (BIA)

### Agenda

Monthly Board of Directors Meeting

Monday May 31, 2021

7:00 PM – Zoom Meeting

Notice: This meeting will be held virtually and will not be recorded. Any member of the public wishing to view the virtual meeting may contact [business@ingersoll.ca](mailto:business@ingersoll.ca) for a link to the Zoom meeting.

1. Call to Order

2. Disclosures of Pecuniary Interest

3. Approval of Agenda of May 31, 2021

THAT the agenda for the May 31, 2021 meeting of the Ingersoll Downtown BIA board of directors be approved as presented.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

4. Approval of BIA Minutes from April 26, 2021

THAT the minutes of the April 26, 2021 meeting of the Ingersoll Downtown BIA board of directors be approved as presented.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

5. Financial Statements and Report ending April 30, 2021

BIA Monthly Financial Report-2021

TOWN OF INGERSOLL  
Ingersoll:BIA FUND  
For the Four Months Ending Friday, April 30, 2021

Account #	Description	Current Month Actual	2020YTD Actual	2021YTD Actual	Annual Budget	Remaining Budget	% Expended
<b>INCOME &amp; EXPENSES - FULL</b>							
<b>REVENUES:</b>							
01498	MISCELLANEOUS RECOVERIES	\$0	(\$3,000)	\$0	\$0	\$0	0%
01541	INTEREST EARNED	(6)	0	(6)	0	6	0%
01950	TRFS FRM OWN FUNDS-RESERVES	0	37,583	0	0	0	0%
	<b>TOTAL REVENUES</b>	<b>(6)</b>	<b>34,583</b>	<b>(6)</b>	<b>0</b>	<b>6</b>	<b>0%</b>
<b>EXPENSES:</b>							
10010:10140 + 12995	SALARIES FULL TIME	0	4,523	0	0	0	0%
40280	INSURANCE	0	358	0	0	0	0%
40500	SPECIAL EVENTS	0	0	710	0	(710)	0%
40510	ENTERTAINMENT	0	894	0	0	0	0%
40600	MEMBERSHIP FEES	0	229	0	0	0	0%
40610	MEETINGS AND CONFERENCES	0	1,820	0	0	0	0%
40700	AUDIT FEES	0	(2,137)	(2,100)	0	2,100	0%
40760	TAX REFUNDS/ABATEMENTS	0	214	79	0	(79)	0%
40990	ADVERTISING - RADIO	500	366	729	0	(729)	0%
41000	ADVERTISING	0	3,020	0	0	0	0%
	<b>TOTAL EXPENSES</b>	<b>500</b>	<b>9,287</b>	<b>(582)</b>	<b>0</b>	<b>582</b>	<b>0%</b>
	<b>(SURPLUS)/DEFICIT</b>	<b>494</b>	<b>43,870</b>	<b>(589)</b>	<b>0</b>	<b>589</b>	<b>0%</b>

## 6. Correspondence

- OBIAA Newsletter: <https://mailchi.mp/77ea16204dfe/5536q5ysfg-1191330?e=f3249018d6>  
\*Any board member can be signed up to receive the newsletters

## 7. Business Arising

- a) Sign at Gazebo & Art Installation project - Meredith Maywood, Tourism Oxford
- b) BIA Coordinator Position
- c) BIA Bucks Update
- d) BIA Bucks Advertising
- e) Bob Mott Tribute and Historical Plaques
- f) Bike Friendly Update

## 8. Adjournment

THAT the May 31, 2021 meeting of the Board of Directors of the Ingersoll Downtown BIA adjourns.  
Moved by:

**NEXT MEETING: June 28<sup>th</sup> 7PM (Zoom)**