

Town of Ingersoll Boards and Committees

Ingersoll Municipal Heritage Committee

Overview

The Ingersoll Municipal Heritage Committee (MHC) is established under the authority of the *Ontario Heritage Act*, and exists to advise Council on the identification, protection and promotion of cultural heritage resources within the community and to assist Council on all matters relating to the legal designation and conservation of properties of cultural heritage value or interest.

The Municipal Heritage Committee (MHC)'s role is advisory and consultative and once established, Council is required under the *Ontario Heritage Act* to consult with the committee on:

- The designation of individual properties and of Heritage Conservation Districts;
- Applications to alter designated properties;
- Applications to demolish or remove properties of cultural heritage value or interest;
- Applications to repeal designation bylaws; and,
- Easements or covenants.

Further information on the role and responsibilities of a Municipal Heritage Committee can be located by following the link listed under the 'Further Information' section of this document.

Mandate

To advise Council on matters related to the *Ontario Heritage Act*.

Objectives and Goals

Per the Act, once formed, Council is required to consult with the committee before making decisions to:

- Include or remove non-designated property of cultural heritage value or interest from the municipal register (s.27)
- Designate an individual property by by-law under Part IV (s.29)
- Amend Part IV designation By-Laws (s.30.1) • Repeal Part IV designation By-laws (s.31, s.32)
- Consent to or refuse alterations of Part IV designated property (s.33)
- Issue or refuse permits to demolish a Part IV or Part V designated property (s.34, s.42)
- Delegate power to an employee or official of the municipality to consent to alterations of a Part IV or Part V designated property (s.33, s.42)
- Enter into easements and covenants with owners of Part IV and Part V designated property (s.37 (1), s.45)

- Undertake a study designating a heritage conservation district (s.40)

Composition and Appointment

Up to three members of Council shall be appointed to the Committee, there are no limits established for the number of citizen appointees.

Members

Council Member Appointments:

- Councillor Eus

Citizen Appointments:

- Laura Van Bommel
- Megan Blair
- Sharlene Mohlman
- Peter Krats
- Harold Matthews

Staff Liaison(s)

Museum Curator

Term

Members are appointed for the 2022-2026 term of Council or until such time as appointees are reappointed or replaced subject to Statutory Authority.

Reporting Structure / Decision-Making Process

Every Advisory Committee reports to Council and is responsible for posting its agendas and minutes in accordance with Council's Procedure By-law. All minutes must be submitted to Council for approval.

The Ingersoll Municipal Heritage Committee is supported by the Clerk's Department.

Meeting Date and Location

To be determined at the first committee meeting.

Frequency:

Date:

Time:

Location:

Committee meetings must be held in accordance with Council's Procedure By-law. No formal decisions may be made unless a quorum of the committee is present.

Each committee's meeting schedule will be communicated to the Clerk's Department for inclusion on the Council and Committee meetings portal and community calendar.

The Boards and Committees Guide will be used by each Committee to support effective and efficient meetings.

Further Information

http://www.mtc.gov.on.ca/en/heritage/mun_heritage_committees_whatitdoes.shtml