

# Ingersoll Physician Recruitment Committee

## Agenda

Tuesday April 27, 2021 - 7pm

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Notice: This meeting will be held virtually and will not be recorded. Any member of the public wishing to view the virtual meeting may contact [business@ingersoll.ca](mailto:business@ingersoll.ca) for a link to the Zoom meeting.

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1. Call to order / Introductions
2. Approval of agenda  
THAT the agenda for the April 27, 2021 meeting of the Ingersoll Physician Recruitment Committee be approved as presented.  
Moved by:      Seconded by:      Carried
3. Approval of minutes  
THAT the minutes for the March 25, 2021 meeting of the Ingersoll Physician Recruitment Committee be approved as presented.  
Moved by:      Seconded by:      Carried
4. Business arising from the minutes
  - Tillsonburg Physician Recruitment Committee meeting April 29, 2021 12:00PM – Virtual
    - o Melanie, Fred, Stephanie and Curtis to attend
5. New Business
  - a) Inventory of physicians and opportunities
    - 99 Thames St. N
  - b) Activities and Ideas
    - Giveaway ideas
  - c) Committee Terms of Reference
    - Draft Terms of Reference to be discussed (attached)

THAT the Ingersoll Physician Recruitment Advisory Committee requests Ingersoll Town Council to revise its name to the Ingersoll Primary Care Recruitment and Retention Advisory Committee

AND FURTHER THAT the committee requests Ingersoll Town Council to update the committee's terms of reference to the attached.

Moved by:              Seconded by:      Carried

d) Round Table and General Discussion

6. Next Meeting – Tuesday May 25<sup>th</sup>, 2021 7pm - Zoom

7. Adjournment

THAT the April 27<sup>th</sup>, 2021 meeting of the Ingersoll Physician Recruitment Committee be adjourned.

Moved by:

# DRAFT TERMS OF REFERENCE FOR DISCUSSION

## Town of Ingersoll Boards and Committees

### **Ingersoll Primary Care Recruitment and Retention Advisory Committee Overview**

The Ingersoll Primary Care Recruitment and Retention Advisory Committee assists with recruitment and retention of primary care providers (physicians, physician assistants, nurse practitioners) that will practice or are currently practicing in the Town of Ingersoll, and Alexandra Hospital. The committee will work with various organizations including Alexandra Hospital, Health Force Ontario, and the Oxford County Physician Recruitment Committee.

### **Terms of Reference**

The committee will establish and review recruitment initiatives identifying strengths, weaknesses, opportunities and threats to recruitment efforts. The committee will establish and review retention initiatives identifying strengths, weaknesses, opportunities and threats to the retention of practicing primary care providers. The committee will establish and regularly review action plans for recruitment and retention as well as identify the number of primary care providers required for the Town and hospital in the short-term, medium-term and long-term. The committee will develop and adhere to an annual budget subject to Council approval.

### **Council Member(s)**

- Deputy Mayor Fred Freeman
- Councillor Van Kooten-Bossence
- Councillor Eus

### **Staff Liaison(s)**

- Curtis Tighe, Economic Development Officer
- Economic Development and Tourism Assistant

### **Meeting Date and Location**

4<sup>th</sup> Tuesday of the Month 7pm VIA Zoom

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### **Further Information**