



**Corporation of the Town of Ingersoll  
Regular Council Meeting Minutes  
Town Centre, Council Chambers  
Monday, January 9, 2017, 6:00 p.m.**

**COUNCIL MEMBERS PRESENT:**

Mayor Comiskey

Deputy Mayor Fred Freeman

Councillors: Franklin, Lesser, Petrie and Van Kooten-Bossence

**Staff Present:**

William Tigert, Chief Administrative Officer

Michael Graves, Clerk

Iryna Koval, Director of Finance/Treasurer

John Holmes, Fire Chief

Bonnie Ward, Director of Parks and Recreation

Sandra Lawson, Town Engineer

Shane Martin, IT

**Call to Order**

Mayor Comiskey opens this meeting of Council at 6:00 p.m.

**Disclosures of Pecuniary Interest**

**Minutes of Council Meeting**

**Moved by Councillor Petrie; seconded by Councillor Franklin**

**C17-01-001 THAT** the minutes of the Regular Council meeting held on December 12, 2016 be adopted, as amended

**CARRIED**

**Minutes of Council Committee Meetings**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C17-01-002 THAT** the following Council Committee minutes be received as information:

- 1) Minutes of Upper Thames River Conservation Authority meeting on November 22, 2016

**CARRIED**

### **Correspondence – Note & File**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C17-01-003 THAT** the Note and File Correspondence items 1 and 4 be received as information.

**CARRIED**

### **Accounts - Resolution**

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C17-01-004 THAT** the Disbursement Sheets for the month of December 2016, be received as information.

**CARRIED**

### **Monthly Staff Reports**

**Moved by Councillor Van Kooten-Bossence; seconded by Deputy Mayor Freeman**

**C17-01-005 THAT** Council do now go into Committee of the Whole, Council in Committee of the Whole, Councillor Petrie in the Chair.

**CARRIED**

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C17-01-006 THAT** Council provide pre-budget approval from the 2017 Budget of approximately \$20,000.00 for the replacement of the boiler for the VPCC pool.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C17-01-007 THAT** the monthly staff reports be received as information.

**CARRIED**

**Special Staff Reports**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C17-01-008 THAT** the Council for the Town of Ingersoll receives Report C-002-17 as information;

**AND THAT** Staff be directed to advise Mr. Glassford, that Council will maintain ownership of the road allowance abutting the properties on the East side of Samnah Crescent for potential incorporation into the proposed residential development.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C17-01-009 THAT** Council for the Town of Ingersoll receives Report C-003-17 as information;

**AND THAT** Council provide pre-budget approval that an additional \$7,000 be taken out of Museum reserves to complete the HVAC upgrade at the Museum facility and that the Comfort Guy be awarded the tender for their price of \$16,358.32.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Deputy Mayor Freeman**

**C17-01-010 THAT** the Council for the Town of Ingersoll receives special report OP-002-17 as information;

**AND FURTHER THAT** Council assumes the subdivision known as Woodland Estates effective January 10, 2017 and that Engineering Services notify all parties involved with the subdivision agreement.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C17-01-011 THAT** the Council for the Town of Ingersoll receives the Oxford County Community and Strategic Planning Report CASPO 2017-8 as information;

**AND FURTHER THAT** Town staff be authorized to initiate a housekeeping amendment to the Town of Ingersoll Zoning By-law 04-4160.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C17-01-012 THAT** the Committee do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Mayor Comiskey; seconded by Councillor Franklin**

**C17-01-013 THAT** Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

**CARRIED**

### **Presentations & Delegations**

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C17-01-014 THAT** the Cemetery Board update given by Councillor Petrie be received as information.

**CARRIED**

### **Consideration By-Laws**

**Moved by Councillor Petrie; seconded by Councillor Franklin**

**C17-01-015 THAT** the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 17-4920 – 2017 Interim Tax Levy
- 2) By-Law 17-4921 - To Authorize the Execution of an Agreement for the Provision of Police Services with Her Majesty The Queen In The Right of Ontario as Represented by The Minister of Community and Safety Correctional Services
- 3) By-Law 17-4922 – 2017 Temporary Borrowing By-Law
- 4) By-Law 17-4923 – To adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meetings held on January 9, 2017

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Deputy Mayor Freeman**

**C17-01-016** THAT the Committee do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C17-01-017** THAT By-laws 17-4920 through to 17-4923 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

**CARRIED**

### Notice of Motion

Councillor Petrie made the following Motion

**Moved by Councillor Petrie; seconded by Councillor Franklin**

**C17-01-018** THAT the Council for the Town of Ingersoll direct staff to bring forward a policy that will give guidelines and a procedure in regards to naming things within the Town of Ingersoll.

**CARRIED**

### Upcoming Council Meetings

**Special Meeting of Council - Budget**

Monday, January 16, 2017, 6:00 p.m.  
Town Centre, Council Chambers

**Special Meeting of Council – MURC Facilitator**

Wednesday, January 18, 2017, 6:00 p.m.  
Town Centre, Council Chambers

**Special Meeting of Council - Budget**

Monday, January 23, 2017, 6:00 p.m.  
Town Centre, Council Chambers

**Regular Meeting of Council**

Monday, February 13, 2017, 6:00 p.m.  
Town Centre, Council Chambers

**Closed Session**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C17-01-019 THAT** Council do now go into Committee of the Whole 6:30 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of Closed Session, December 12, 2016
- 2) Section 239. (2) (d) labour relations or employee negotiations

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C17-01-020 THAT** Council do now rise out of Committee of the Whole from a Closed Session meeting at 6:56 p.m.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Deputy Mayor Freeman**

**C17-01-021 THAT** the Council for the Town of Ingersoll adopts the Closed Meeting Minutes for December 12, 2016 as printed.

**CARRIED**

**Adjournment**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C17-01-022 THAT** the Council for the Town of Ingersoll adjourns the January 9, 2017 Regular Meeting of Council at 6:57 p.m.

**CARRIED**

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Edward (Ted) Comiskey, Mayor

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Michael Graves, Clerk