



**Corporation of the Town of Ingersoll  
Regular Council Meeting Minutes  
Town Centre, Council Chambers  
Tuesday, October 10, 2017, 6:00 p.m.**

**Council Members Present:**

Councillors: Freeman, Bowman, Franklin, Lesser, Petrie and Van Kooten-Bossence

**Staff Present:**

William Tigert, Chief Administrative Officer  
Michael Graves, Clerk  
Iryna Koval, Director of Finance/ Treasurer  
John Holmes, Fire Chief  
Sandra Lawson, Town Engineer  
Kyle Stefanovic, Director of Parks and Recreation  
Shannon Vanderydt, Chief Building Official  
Andrea Brown, Manager of Fusion Youth Centre

**Media Present:**

Tyler Chute, Youth Volunteer, Fusion Youth Centre

**Call to Order**

Mayor Comiskey is in the chair and opens this meeting of Council at 6:00 p.m.

**Town of Ingersoll Staff Long Term Service Awards**

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**10 Year Long Term Service Awards**

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Edna Caron, Administration

Craig Boddy – Fusion Centre

Tracey Smail – Fusion Centre

Glen Hynes – School Crossing Guard

Phil Atkinson – Parks & Recreation

Richard Fleming – Public Works

John VanLeeuwen – Public Works

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**20 Year Long Term Service Awards**

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Matt Muller – Fire Services

Brian Dickert – Fire Services

Carole Sharpe – Parks & Recreation

**Disclosures of Pecuniary Interest**

None disclosed

**Minutes of Council Meeting**

**Moved by Councillor Franklin; seconded by Councillor Petrie**

**C17-10-286 THAT** the minutes of the Regular Council meeting held on September 11, 2017, be adopted.

**CARRIED**

**Minutes of Council Committee Meetings**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-10-287 THAT** the following Council Committee minutes be received as information:

- 1) Minutes of the Safe Cycling Committee meeting on June 15, 2017
- 2) Minutes of the Police Service Board meeting on June 26, 2017
- 3) Minutes of the Police Service Board meeting on July 24, 2017
- 4) Minutes of the Police Service Board meeting on September 25, 2017
- 5) Minutes of UTRCA meeting on August 22, 2017

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Franklin**

**C17-10-288 To** allow Council to discuss the potential to reconvene the Boundary Adjustment Committee.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence**

**C17-10-289 THAT** Staff be directed to send out a doodle poll for a special Council meeting for the discussion of the Boundary Adjustment Offer from South-West Oxford.

**CARRIED**

### **Correspondence – Note & File**

**Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence**

**C17-10-290 THAT** the Note and File Correspondence items 1 through 4 be received as information.

**CARRIED**

### **Accounts - Resolution**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-10-291 THAT** the Cheque Disbursement Sheets for the month of September 2017, be received as information.

**CARRIED**

### **Monthly Staff Reports**

**Moved by Councillor Petrie; seconded by Councillor Franklin**

**C17-10-292 THAT** Council do now go into Committee of the Whole, Council in Committee of the Whole, Councillor Bowman in the Chair.

**CARRIED**

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C17-10-293 THAT** the monthly staff reports be received as information.

**CARRIED**

**Special Staff Reports**

**Moved by Councillor Franklin; seconded by Councillor Petrie**

**C17-10-294 THAT** the Council for the town of Ingersoll receives special report A-024-17 as information;

**AND FURTHER THAT** Council adopts the proposed policy as amended, with 3 year term for the appointment;

**AND FURTHER THAT** the policy include details regarding the process to remove an appointee.

**CARRIED**

**Moved by Councillor Petrie; seconded by Van Kooten- Bossence**

**C17-10-295 THAT** the new Director of EARTH Corporation policy be implemented following the next Council election.

**CARRIED**

**Moved by Deputy Mayor; seconded by Councillor Bowman**

**C17-10-296 THAT** Council for the Town of Ingersoll receives special report A-025-17 as information;

**AND FURTHER** directs staff to proceed with Option 1 (Subdivide the property into a municipally owned industrial park) and choose Layout 3.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-10-297 THAT** Council receives special report A-026-17 as information;

**AND FURTHER THAT** Council advises the County that approval and draft plan conditions can be now finalized.

**CARRIED**

**Moved by Councillor Petrie; seconded by Councillor Franklin**

**C17-10-298** THAT Council receives special Report C-030-17 as information;

**AND FURTHER THAT** Council approves the Museum Board's recommend to pull funds from the Ingersoll Cheese and Agricultural Museum reserves to create a concrete pad to the right of the Centennial Park Cairn to allow the locating of the Sinclair Cannon.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C17-10-299** THAT Council receives special report C-031-17 as information;

**AND THAT** Council directs staff to bring forward a Community Development Grant Program by-law with the revision recommended in report C-031-17 for consideration.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Petrie**

**C17-10-300** THAT Council receives special report C-032-17 as information;

**AND FURTHER THAT** Council directs staff to review the options of providing the Police Services Board with a spot on the web page with regard to the Police Services Board Information and the potential to use the J.C. Herbert Room for Police Service Board meetings;

**AND FURTHER THAT** a report be brought back to Council for consideration.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-10-301** THAT Council receives special report OP-023-17 as information;

**AND THAT** No Parking be bylawed on the south side of Park Avenue at the next regular Council meeting after obtaining comments from the residents.

**AND THAT** No Parking be bylawed on the east side of Princess Park Road for the 40 metre length of the Kiss and Drop.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-10-302 THAT** Council receives special report OP-024-17 as information.

**AND THAT** we not have our street sweeper cleaning more than what is normally scheduled anywhere else within the Town of Ingersoll

**AND THAT** Sifton / Developer is to assume the additional cleanup required going forward.

**CARRIED**

**Moved by Councillor Petrie; seconded by Councillor Franklin**

**C17-10-303 THAT** Council receives special report R-027-17 as information;

**AND FURTHER** authorizes Staff to proceed with awarding the tender to Canadian Ramp Company and installing the Skatepark in the fall of 2017 at a cost of \$70,000.00 plus HST.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C17-10-304 THAT** the Council of the Town of Ingersoll receives special report R-028-17 as information;

**AND FURTHER** approves the Fusion Centre allowing younger youth (age ten) to participate in programs at the Centre.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Petrie**

**C17-10-305 THAT** the Council for The Town of Ingersoll receives special report R-029-17 as information.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-10-306 THAT** the Council for the Town of Ingersoll receives special report T-024-17 as information;

**AND THAT** the Property Tax Billing and Collection Policy be amended and approved for implementation.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-10-307 THAT** Council receives special report T-025-17 entitled Operating Budget Variance Report for the 9 months ended September 30<sup>th</sup>, 2017 as information.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C17-10-308 THAT** the Committee do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Mayor Comiskey; seconded by Councillor Franklin**

**C17-10-309 THAT** Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

**CARRIED**

### **Delegations & Presentations**

**Moved by Councillor Franklin; seconded by Councillor Petrie**

**C17-10-310 THAT** the Council for the Town of Ingersoll receives the presentation by John Scott, Board Chair of the Share the Road Cycling Coalition regarding an award to Ingersoll as a Bicycle Friendly Community.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-10-311** THAT the Council for the Town of Ingersoll receives the presentation by Brad Belford of R.J. Burnside & Associates regarding Developing a Community Energy Plan and Addressing Climate Change in Ingersoll.

**CARRIED**

### **Correspondence and Resolution**

**Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence**

**C17-10-312 WHEREAS** our local businesses are facing increased costs and the local economy has been impacted by layoffs and plant closures;

**AND WHEREAS** Oxford is home to many great manufacturers, farmers, and businesses;

**AND WHEREAS** shopping local helps support the local economy and jobs in our community;

**THEREFORE BE IT RESOLVED THAT** the Town of Ingersoll supports buying and shopping local;

**AND THAT** the Town of Ingersoll calls on the provincial government to support small, local businesses and make it easier for businesses to operate in Ontario;

**AND FURTHER THAT** this resolution be sent to Ernie Hardeman, MPP and other municipal councils in Oxford County.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-10-313** THAT Council approves the request from Secord Trials to park on one side of Wonham Street from October 12 to October 16, 2017 while their parking lot is being redone.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Deputy Mayor Freeman**

**C17-10-314** THAT Council adds the following item to the agenda:

Request for exemption to parking on Church Street for Trinity United Church.

**CARRIED**



**Moved by Councillor Lesser; seconded by Councillor Petrie**

**C17-10-315** THAT Council delegate authority to the Town Engineer to consider the written request for temporary parking exemption on Church Street until the end of October for Trinity United Church.

**CARRIED**

### Consideration By-Laws

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-10-316** THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 17-4962 – to amend Zoning By-Law No. 04-4160, as amended
- 2) By-Law 17-4963 – to amend the Parking By-law 06-4327 (No Parking)
- 3) By-Law 17-4964 - to authorize the execution of a Lease Agreement for Town owned Agricultural lands between Dave Crane and the Town of Ingersoll
- 4) By-Law 17-4965 – to adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meeting held on October 10, 2017

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C17-10-317** THAT the Committee do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Petrie**

**C17-10-318** THAT By-laws 17-4962 through to 17-4965 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

**CARRIED**

### Upcoming Council Meetings

**Regular Meeting of Council**  
Monday, November 13, 2017, 6:00 p.m.  
Town Centre, Council Chambers

**Closed Session**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-10-319 THAT** Council do now go into Committee of the Whole at 10:10 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of the Closed Session Meetings on September 11, 2017
- 2) Section 239. (2) (b) personal matters about identifiable individuals, including municipal or local board employees (2)
- 3) Section 239. (2) (d) labour relations or employee negotiations

**CARRIED**

**Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence**

**C17-10-320 THAT** Council do now rise out of the Committee of the Whole from a Closed Session meeting at 10:39 p.m.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-10-321 THAT** the Closed Session Council meeting minutes from September 11, 2017 be adopted as presented.

**CARRIED**

**Adjournment**

**Moved by Councillor Petrie; seconded by Councillor Franklin**

**C17-10-322 THAT** the Council for the Town of Ingersoll adjourns the October 10, 2017 Regular Meeting of Council at 10:40 p.m.

**CARRIED**

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Edward (Ted) Comiskey, Mayor

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Michael Graves, Clerk