

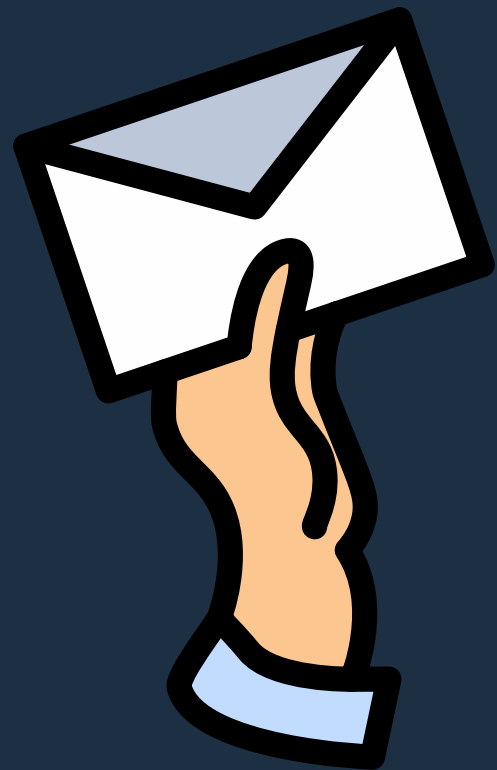


2026 Municipal Election

Monday, October 26, 2026

INSTRUCTION GUIDE

Completing the vote-by-mail kit



This simple 'how to' guide will assist you in completing your vote-by-mail kit for the Town of Ingersoll 2026 Municipal Election



2026 MUNICIPAL ELECTION



The 2026 Municipal Election will be held on **Monday, October 26, 2026.**

The Town of Ingersoll uses a vote-by-mail system. All residents that are on the voters list will be mailed a vote-by-mail kit through Canada Post. Ensuring that you are on the voters list and that your information is correct is very important.

To check if you are on the voters list please visit:

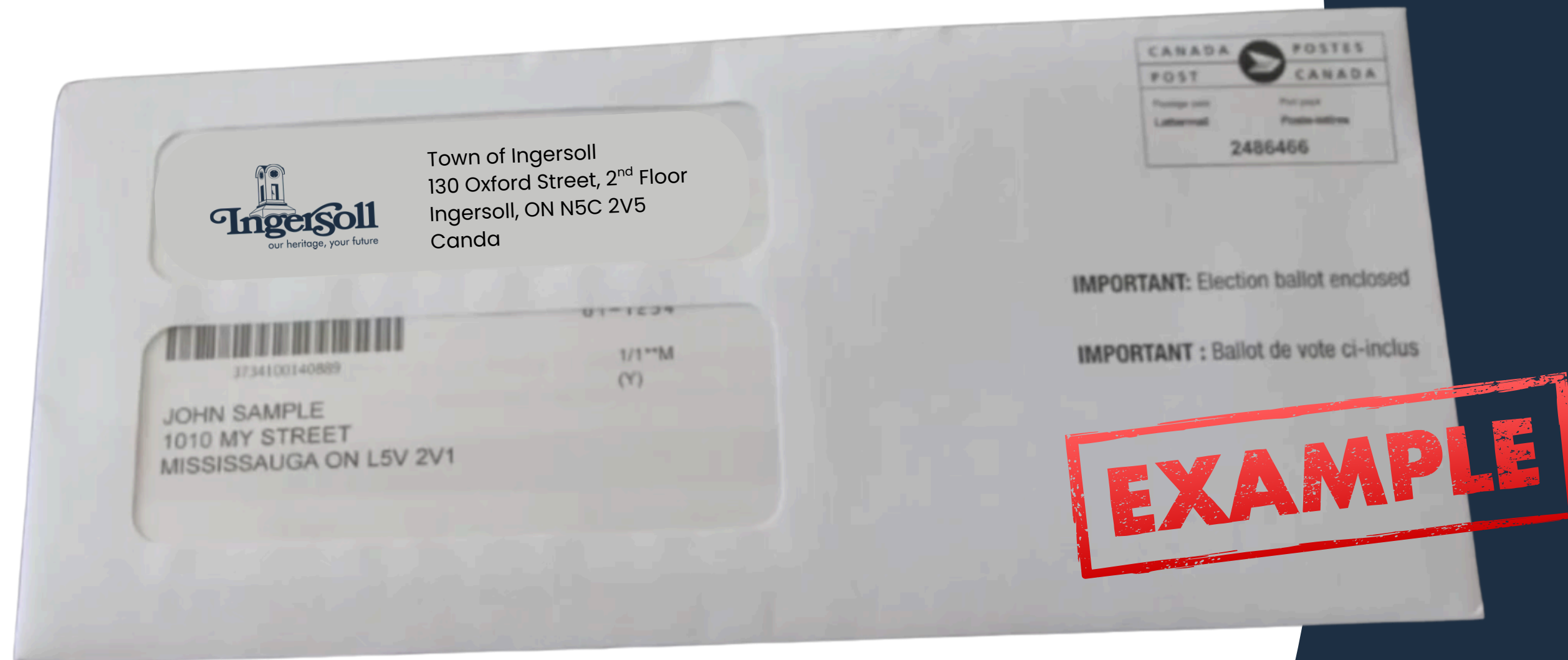


www.registertovoteon.ca

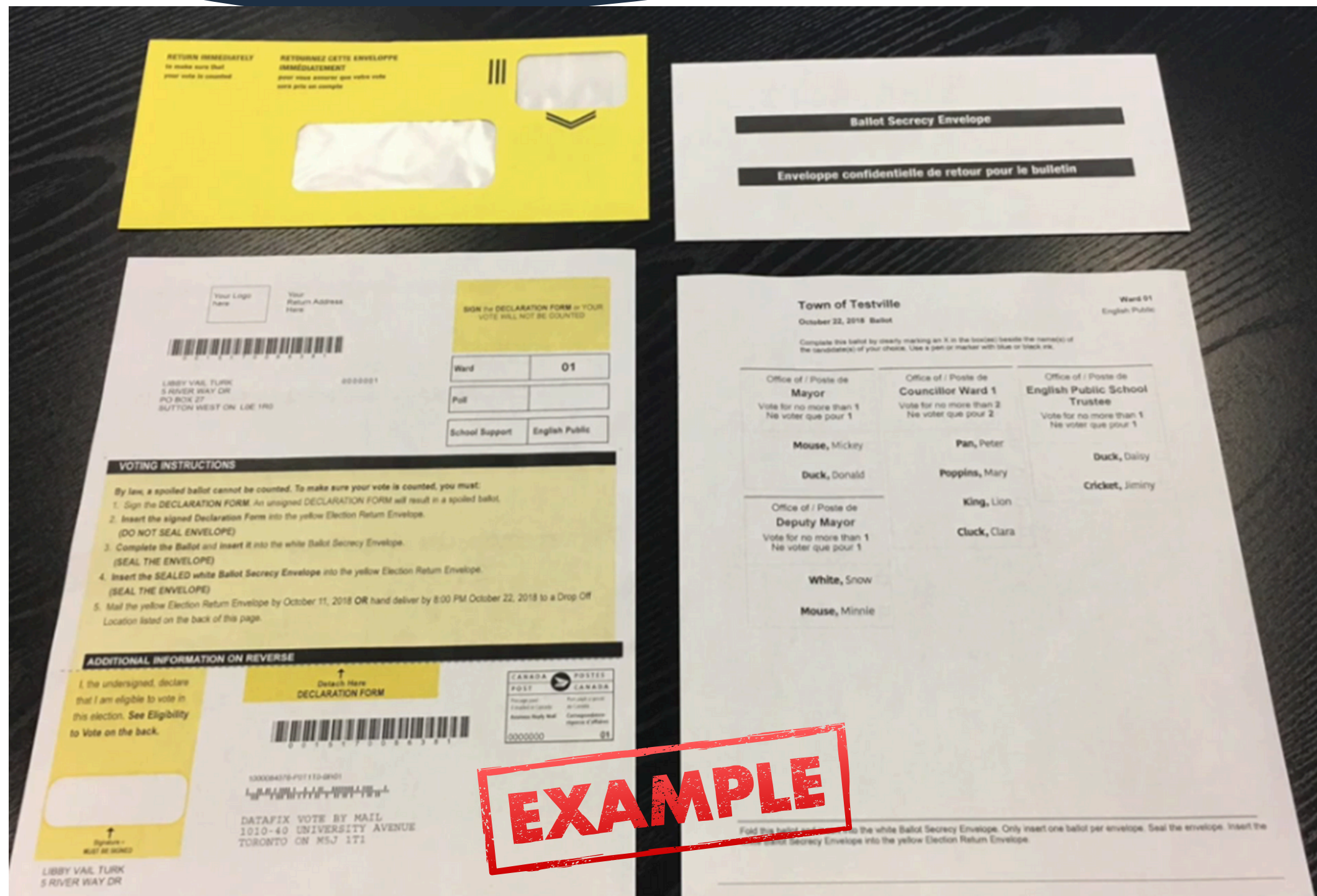
2026 MUNICIPAL ELECTION

Your opportunity to vote will come to you in the mail prior to Election Day.

Look for a 'Vote-by-Mail' kit in your mailbox.



What is in the Vote-By-Mail Kit?



The vote-by-mail kit includes:

- Double-sided Voter Instructions and Declaration Form
- The official ballot
- 2 envelopes: a white secrecy envelope in which you will place your completed ballot and a yellow return envelope which is used to return your completed kit back to the Town.

Vote-By-Mail Kit, Page One



Example of the front of the Vote-By-Mail Kit, Page One.

Top Section:

- Your Logo here
- Your Return Address Here
- SIGN the DECLARATION FORM or YOUR VOTE WILL NOT BE COUNTED**

Barcode and Address:

00031000384733 0000001

JOHN SAMPLE
130 BALM BEACH RD W
SUITE 123
GILMORE ON K2K 3B7

Ward: 01

Poll: 002

School Support: English Public

VOTING INSTRUCTIONS

By law, a spoiled ballot cannot be counted. To make sure your vote is counted, you must:

1. Sign the **DECLARATION FORM**. An unsigned DECLARATION FORM will result in a spoiled ballot.
2. Insert the signed Declaration Form into the yellow Election Return Envelope.
(DO NOT SEAL ENVELOPE)
3. Complete the Ballot and insert it into the white Ballot Secrecy Envelope.
(SEAL THE ENVELOPE)
4. Insert the SEALED white Ballot Secrecy Envelope into the yellow Election Return Envelope.
(SEAL THE ENVELOPE)
5. Mail the yellow Election Return Envelope by October 11, 2018 **OR** hand deliver by 8:00 PM October 22, 2018 to a Drop Off Location listed on the back of this page.

ADDITIONAL INFORMATION ON REVERSE

I, the undersigned, declare that I am eligible to vote in this election. See Eligibility to Vote on the back.

Signature - MUST BE SIGNED

JOHN SAMPLE
130 BALM BEACH RD W
SUITE 123
GILMORE ON K2K 3B7

Detach Here DECLARATION FORM

Barcode and Address:

1000084376-P0T1T0-BR01

DATAFIX VOTE BY MAIL
1010-40 UNIVERSITY AVENUE
TORONTO ON M5J 1T1

Canada Postage:

CANADA POSTES
POST CANADA
Postage paid if mailed in Canada
Part payé si postal au Canada
Business Reply Mail
Correspondance-réponse d'affaires
00000000 01

First, read all of the instructions on the front of the sheet.

The voting instructions and declaration form are on the front of the sheet.

On the back, you will see eligibility requirements, drop off locations and other important information.

You must sign the voter declaration form attesting that you are an eligible voter. **The ballot will not be counted if the declaration is not signed.**

Official Ballot Sample

This is a mock ballot for training purposes.

When completing your ballot, fill in the box next to your selected candidates completely with **black or blue ink. Do not use a pencil.**

Do not mark your choice with an 'X' or a check mark.

Do not write anything else on the ballot.

The image to the right shows a correctly completed ballot, with the box filled in entirely.

Town of Testville
2018 Municipal Election
Monday, October 22, 2018

Ward 1
English-Language Public School

To vote, fill in the square ☐ next to your choice(s), like: ☒ Use black pen or marker. Do not use pencil.
Pour voter, remplissez le carré à côté de votre choix, comme ceci: Utilisez uniquement le style noir ou un marqueur. Ne pas utiliser un crayon.

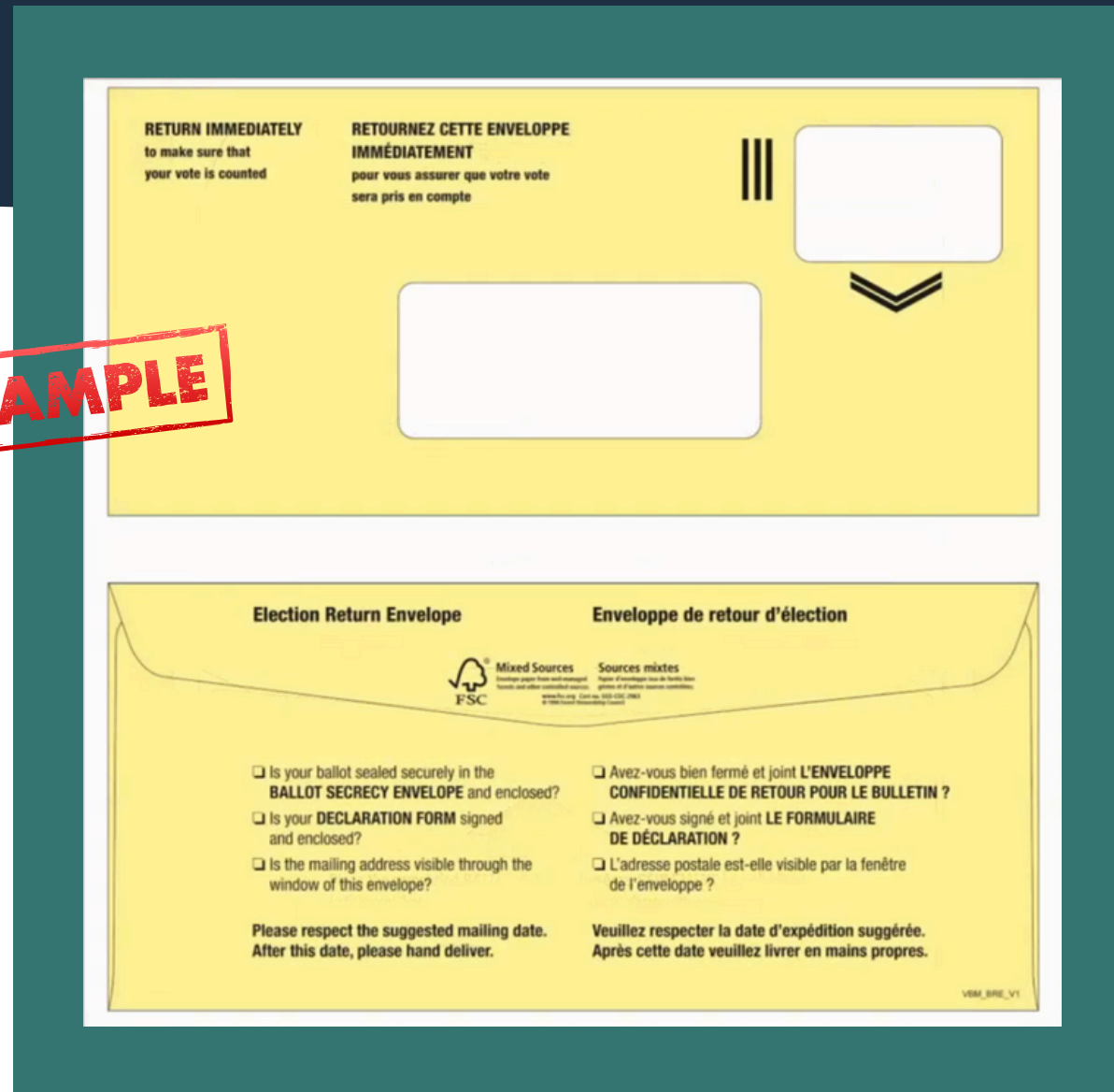
Office of / Poste de	Office of / Poste de	Office of / Poste de
Mayor Vote for no more than 1 Ne voter que pour 1	Councillor Ward 1 Vote for no more than 2 Ne voter que pour 2	English Public School Trustee Vote for no more than 1 Ne voter que pour 1
Mouse, Mickey <input checked="" type="checkbox"/>	Pan, Peter <input type="checkbox"/>	Duck, Daisy <input type="checkbox"/>
Duck, Donald <input type="checkbox"/>	Poppins, Mary <input checked="" type="checkbox"/>	Cricket, Jiminy <input checked="" type="checkbox"/>
Deputy Mayor Vote for no more than 1 Ne voter que pour 1	King, Lion <input checked="" type="checkbox"/>	
White, Snow <input checked="" type="checkbox"/>	Cluck, Clara <input type="checkbox"/>	
Mouse, Minnie <input type="checkbox"/>		

Fold this ballot and insert into the white Ballot Secrecy Envelope. Only insert one ballot per envelope. Seal the envelope. Insert the white Ballot Secrecy Envelope into the yellow Election Return Envelope.
Pliez ce bulletin de vote et l'insérez dans l'enveloppe blanche de secret de vote. Insérez seulement un bulletin de vote par enveloppe. Scellez l'enveloppe. Insérez l'enveloppe blanche de secret de vote dans l'enveloppe jaune d'élection.

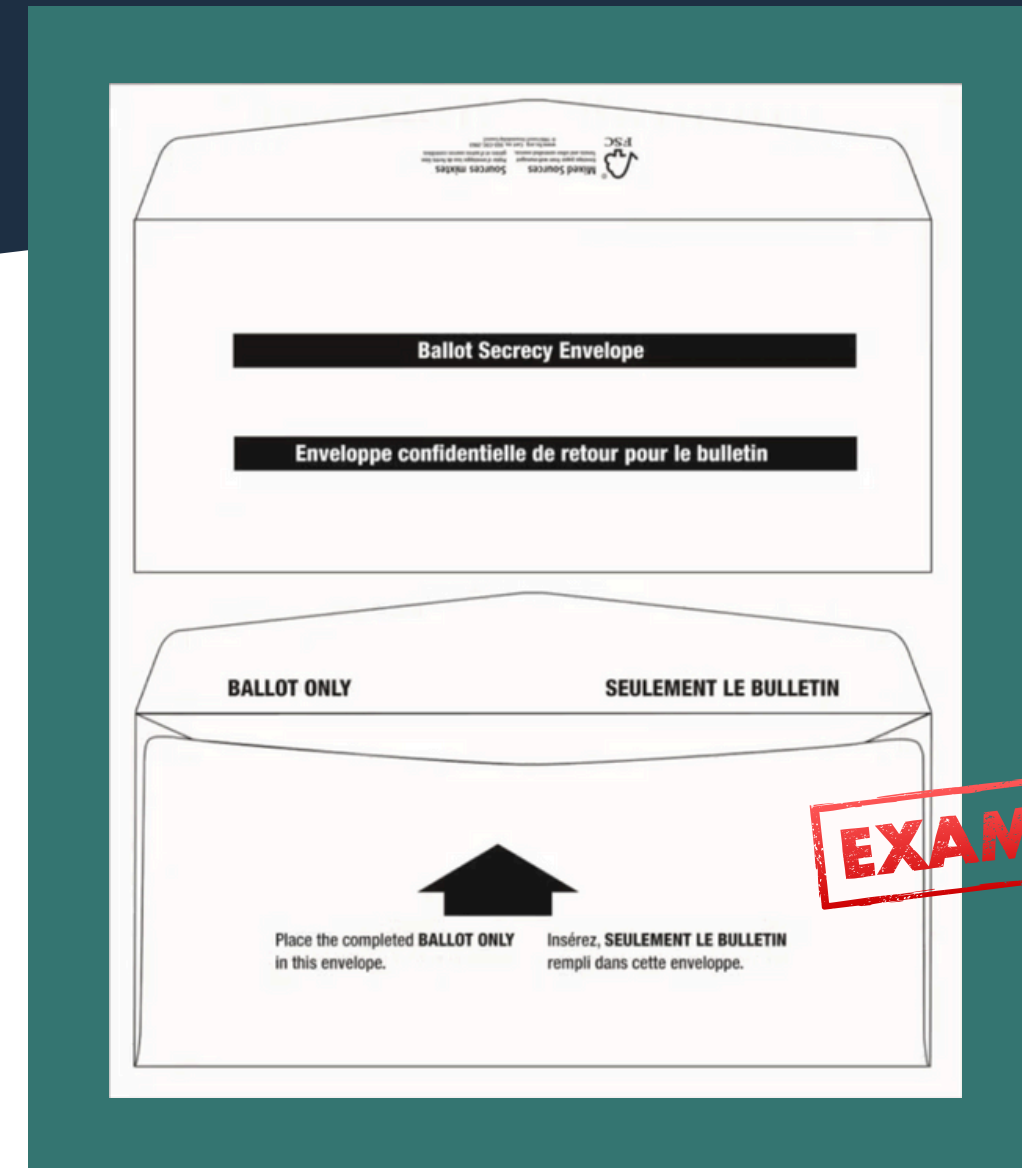
EXAMPLE

Envelopes

EXAMPLE



EXAMPLE



Your vote-by-mail kit includes two envelopes:

- **White Ballot Secrecy Envelope** – Place your completed ballot inside and seal it.
- **Yellow Return Envelope** – Put the sealed white envelope and your signed declaration form inside this envelope, then send or drop it off.

How do I put it all together?



- ✓ Complete your ballot as instructed, use a black or blue ink, do not use pencil.
- ✓ Place your completed ballot in the white secrecy envelope and seal the envelope. Do not put your declaration form in the secrecy envelope!
- ✓ Put the white secrecy envelope in the yellow envelope, but do not seal the yellow envelope yet! Sign your declaration form and detach it.
- ✓ Add the signed, detached declaration form to the yellow envelope. Ensure that the Town's return address is facing out of the window of the envelope.
- ✓ **Do a double check!** Ensure that the ballot is in the secrecy envelope and it is sealed. Confirm that your declaration form is signed and that the Town's address is facing out the window of the envelope.
- ✓ If all is in order, seal the yellow envelope!



2026 Municipal Election

Monday, October 26, 2026

Please contact us if you have any questions regarding the Vote-By-Mail system clerks@ingersoll.ca



Helpful Links

<https://www.registertovoteon.ca/>

<https://www.ingersoll.ca/town-hall/municipal-election/>

<https://www.ingersoll.ca/town-hall/council-meetings/>

<https://www.ingersoll.ca/town-hall/mayor-and-council/>

