

Rental Request Form

Applicant Information

Applicant Name:

Event Name/Description:

Address:

Email Address:

Event Date:

Event Time:

Phone Number:

Anticipated Attendance:

For pavilion rentals, please book online at app.univerus.com/ingersollcspub/facilities

Parks

Ball Diamond(s): Please Specify which diamond you are interested in.

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Please submit Parks requests directly to Phil Atkinson <patkinson@ingersoll.ca>

Ingersoll District Memorial Arena

Ice Rental	
Summer Floor Rental	
Auditorium	

Please submit Arena requests directly to Phil Atkinson <patkinson@ingersoll.ca>

Victoria Park Community Centre

Pool Rental	
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Please submit pool rental requests directly to Victoria Rusch <victoria.rusch@ingersoll.ca>

Meeting Room	
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Please submit room rental requests directly to Michelle McIntosh <michelle.mcIntosh@ingersoll.ca>

Fusion Youth Centre

Gym	
Lounge	
Art Room	
Boardroom	
Recording Studio	
Kitchen	

Please submit Fusion rental requests directly to directly Craig Boddy <cboddy@ingersoll.ca>

Additional Comments/Notes? Contact us at 519-425-1181 or communityservices@ingersoll.ca.

Please note that processing rental requests may take 1 – 2 weeks.

INTERNAL USE ONLY

Signature of Manager/Supervisor:

Date:

Signature of Inputting Staff:

Date:

Univerus Invoice Number: